

## MEETING MEMO

### MAY 2026 – TOWN OF SUNMAN PUBLIC MEETING

DATE: 05.21.2026, TIME: 6:30 P.M., LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041,  
LIVESTREAM **LIVESTREAM:** [HTTPS://WWW.YOUTUBE.COM/@TOWNOFSUNMAN](https://www.youtube.com/@townofsunman)

**ARCHIVED MEETINGS:** [HTTPS://WWW.TOWNOFSUNMAN.ORG/COUNCIL-MEETING-ARCHIVE](https://www.townofsunman.org/council-meeting-archive)

### CALL TO ORDER

- ❖ Pledge of Allegiance
  - Randy Zins called the meeting to order with the pledge of allegiance at 6:38 PM
- ❖ Roll Call – All present
- ❖ Adoption of the Agenda
  - Carol Eckstein motioned to approve the agenda, 2<sup>nd</sup> Megan Dell.

### GUESTS

❖

### REPORTS

- ❖ Town Marshal (Report Attached)

Brian Maynard – The Town Marshal reported that there were no significant matters requiring Council action at this time. He noted an apparent increase in truck-related accidents but did not identify any specific concerns requiring action by the Town.

The Marshal recognized former Council Member Don Foley for his years of service to the Town of Sunman. While acknowledging that they did not always agree on issues or decisions, he expressed appreciation for Mr. Foley's dedication and willingness to serve the community. The Marshal noted that public service requires commitment and sacrifice, and he thanked Mr. Foley for his contributions to the town.

The Marshal also welcomed newly appointed Council Member Megan Dell to the Town Council and expressed enthusiasm about seeing another generation become involved in local government and community service.

The Marshal concluded his report by noting that he had no additional items to present other than the previously discussed badge generator.

Badge Generator – All Departments - Carol Eckstin motioned to approve up to \$2500.00 from fund 2228, 2<sup>nd</sup> Megan Dell.

- ❖ Ordinance Violations (Report Attached)
  - Three warnings all resolved.
- ❖ Utility (report attached)

Connor Getz - Before I begin the utility report, I'd like to extend our condolences to Brett and his family on the loss of his father this week. Our thoughts are with them during this difficult time.

Moving on to utility matters, we'd like to remind everyone to please flush only toilet paper. We've been finding some interesting items at the wastewater plant, and one of them caused a clog in a main lift station pump this week. Needless to say, that wasn't a fun cleanup.

Are there any questions about the report or anything you'd like us to expand on?

Randy Zins asked if we met with the Alliance yet (in regards to the Water Loss Audit)? Connor said yes, we've already met with them. We identified an issue involving Keystone that we're currently following up on. Gordy will come in after the fix to certify for submittal. That completes the three major projects planned for the first part of the year: the wellhead protection update, the sanitary survey, and the new water rate study.

Randy Zins stated that he sees that we are getting close on Phosphorus. Coneer replied yes, and Austin and I have also been assisting with the wastewater PER. Recently, we walked portions of the system from the wastewater plant outward, tracing lines and identifying infrastructure that was not previously documented. It's been a work in progress, but the information we've gathered should help improve the accuracy of the PER and future planning efforts. I still have a few follow-up items to complete, but we're making good progress.

Today, the cave-in at East Washington and Carl Street was repaired. I stopped by while the work area was still open and took some photos. Everything looked good, and we appreciate the crew getting that taken care of.

I'd also like to give a shout-out to Micah for helping out at the park and getting the mowing done. We appreciate the extra help.

Randy Zins asked if we had any idea when we will get cold patch? Joe Mitchel stated that they were started making it this week, we will pick up next week.

Carol Eckstein congratulated Connor on passing his tests.

- Memorial Contribution – Carol Eckstein motioned to approve \$100.00 Contribution to Margaret Mary Hospice in memory of Duane Thomas Rauch, lovingly known as “Wink”, 2<sup>nd</sup> Megan Dell.

#### ❖ Park

Julie Brock - We have selected a new board member from our applicants and would like to introduce her for your approval: Evelyn Bayse.

Evelyn lives just outside of town and is the mother of a three-year-old daughter. She is very interested in helping the community and has already brought forward some great ideas. She has also done her homework and identified several grant opportunities that we may be able to pursue.

The ball fields have been rented consistently throughout the season. I handle the scheduling, while Mike oversees maintenance. Brian Schuette and Joe have been a tremendous help with field preparation, including raking, mowing, and trimming. Before the Trojan Youth games began, Fisher also washed the bleachers to get everything ready.

- Resolution 2026-09 – Park 5-Year Plan – Carol Eckstein motioned to approve the Park Five-Year Plan, 2<sup>nd</sup> Megan Dell.
- Appointment – Carol Eckstein motioned to approve Evelyn Bayse for the Park Board, 2<sup>nd</sup> Megan Dell.

## **CLERK-TREASURER**

- ❖ Approval of Meeting Memorandum – April 16, 2026 Regular Public Meeting & April 21, 2026 Special Meeting - Carol Eckstein motioned to approve both meeting memos, , 2<sup>nd</sup> Megan Dell.
- ❖ Marchy Utility Adjustments, Fund Reports, and Financial Statement - Carol Eckstein motioned to approve the Utility Adjustments, Fund Reports, and Financial Statement, 2<sup>nd</sup> Megan Dell.
- ❖ APV Register – April 2026 - Carol Eckstein motioned to approve the March APV's, 2<sup>nd</sup> Megan Dell.
- ❖ Riverboat Fund CD – Carol Eckstein motioned to allow the CD in the amount of \$2982.78, to roll into the 3.90% interest rate for six months, 2<sup>nd</sup> Megan Dell.
- ❖ Hirt & Elco Tap Invoice - Cheryl Taylor asked Town Attorney John Kellerman whether the difference between the tap fees already paid and the total invoice would be the responsibility of the homeowner. Mr. Kellerman advised that because the tap fees were paid prior to the adoption of the new ordinance, the homeowner is not responsible for the additional amount.
- ❖ Debit Card Purchases – Carol Eckstein motioned to approve the debit card purchases for water, 2<sup>nd</sup> Megan Dell.
- ❖ June Allocation to Council Seat 1 – Cheryl Taylor requested advise from John Kellerman on how to allocate the payments to park and council with the recent appointments. John stated they should be divided by days served, including deduction for days that sat empty.

## **OLD / UNFINISHED / TABLED BUSINESS**

- ❖ Utility Connection – 103 West Washington St - The line has been located, and the recommendation is for a minimum easement width of 10 feet, consisting of 5 feet on each side of the sewer main. While this is considered the minimum acceptable width, it should provide sufficient access for maintenance and future repairs.

The depth of the line has not been fully verified, but based on its presumed location, a 10-foot easement appears appropriate. We may still verify the depth from the nearest manhole if needed.

John Kellerman will work on obtaining a suitable legal description for the easement. Once completed, the Board President will need to sign the necessary documentation so the easement can be formally recorded and the Town's interest in the sewer main properly protected.

At this time, we are not aware of any other locations within the system that present a similar issue.

Carol Eckstein motioned that John Kellerman to claim the unknown six inch main as a prescribed easement, 2<sup>nd</sup> Megan Dell.

- ❖ Draft Ordinance for Redevelopment Commission - Randy Zins motioned to table the matter so the new council member has time to read it, 2<sup>nd</sup> Carol Eckstein.
- ❖ Ordinance 2026-08 Utility Connections & Easements - John Kellerman stated that the ordinance needs to be reworded so that it doesn't include private laterals, etc.
- ❖ 313 Western Avenue – Carol Eckstein motioned to proceed with filing a lein on the property, 2<sup>nd</sup> Megan Dell.

## **NEW BUSINESS**

- ❖ Ordinance 2026-10 – 811 Compliance & Enforcement – Carol Eckstein motioned to approve the 1<sup>st</sup> reading of the ordinance, 2<sup>nd</sup> Megan Dell.
- ❖ County Plan Commission – Carol Eckstein motioned to table the matter to obtain to more information, 2<sup>nd</sup> Megan Dell.
- ❖ Emergency Repairs – Water & Stormwater – Cheryl Taylor reported that their will be around a \$22,000 in emergency repairs for a basin cave on SR101 and Maple, and a stormwater cave on W. Washington St. and Pearl St.

**COMMENTS FROM THE FLOOR**

❖ Open floor

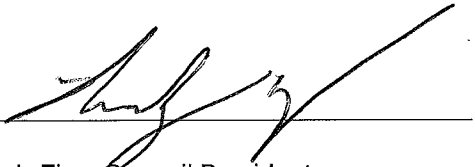
**ADJOURNMENT** – Carol Eckstein motioned to adjourn at 8:12 pm, 2nd Megan Dell

The next meeting is scheduled for June 18, 2026 – Regular Public Meeting

**OTHER MATTERS TABLED**

- DORA
- Master Meter – Trees
- Local Tax Option
- Annexation of Utility Customers
- 313 Western Avenue
- Website Construction & Updates

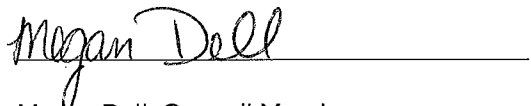
*Memorandum approved this 25th day of June 2026.*



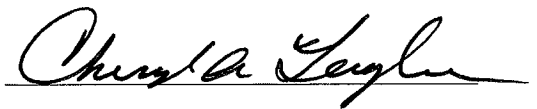
Randy Zins, Council President



Carol Eckstein, Council Member



Megan Dell, Council Member



Attest, Cheryl Taylor, Clerk-Treasurer

# SUNMAN POLICE DEPARTMENT

## MONTHLY REPORT

March 2026

Vin Checks-7

Suspicious activity-2

Accidents-2

Civil dispute-1

Traffic stop-3

Reckless Driver-1

Fire-1

Road Hazard-4

Death Invest-0

Noise Complaint-0

Meetings-3

Lock Out-1

Civil Process-0

Charges Filed-3

Juvenile problem-0

Alarms-1

Welfare check-4

Medical-2

Citizen Assist-1

Agency Assist-17

Criminal Mischief-0

Ordinance Violations-0

Missing Person-0

Disabled Vehicle-0

Warrant-2

Theft-0

Arrest-2

Unsecure Premises-1

### OFFICERS HOURS:

J. Mosmeier: 14 .0

M. Allen: 41.0

D. Davidson: 12.00

### AGENCY ASSIST:

Ripley County Sheriff-12

Franklin County Sheriff's Office-0

Milan Fire-1

Sunman Fire-0

Sunman EMS-2

04.16.2026

Utility Report - Connor Getz - Joe Mitchell - Austin Hamon

### On the Agenda

- Wellhead Protection Plan
- Training
- Mini Excavator

### Council Summary

#### Utility, Operations & Property Report

- Honda Mower Missing, theft reported to Brian
- Wastewater line leak on West County Line Road repaired; an additional leak on the same line has been identified and will be repaired in-house.
- Water Loss Audit is underway and due July 1. Have a meeting with the Alliance on May 18th.
- Working with Brett to replace filter media.
- Replaced 8 Meters. 8 more to go.
- CCR (Consumer Confidence Report – has been finished and resubmitted.
- Seasonal chlorine disinfection and ecoli testing

#### Property

- Preparing to install four new benches.
- Two older mowers have been sent out for service.
- Pole replaced at ballfield
- Final grill installation underway.
- Ball fields have been sprayed and tilled.
- Bollards to be installed around fuel tanks for security.
- Cold patch will be purchased as soon as available.

- Door locks to be replaced at the water filter house and well #6.
- Spray for dandelions & plant grass at TH
- All sprayed North & South 101 & WW

#### Upcoming To Do / Delayed Items

- Gather blind bid information for garage equipment (delayed until spring).
- Eastern lift station rail system repair or replacement (delayed until spring).
- Install master meters for Trees.
- Paint wastewater facility railings.
- Paint exterior of the wastewater office building.
- Repair effluent concrete.
- Repair light pole bases.
- Paint floor in the phosphorus room.
- Pressure wash WWTP sidewalks.
- Spread gravel to the effluent area.
- Address float replacements.
- Contact Brenntag for pickup of old chlorine cylinders.
- Request Park Board assistance with removal of dead annuals in flower beds.

#### Capital & Equipment Considerations (Wish List)

- Sulfur house remediation to remove chlorine from water; quotes needed.
- Contractor GIS mapping for water and wastewater systems.
- Radio-read water meters and upgraded billing system.
- Side-by-side utility vehicle to replace museum-ready golf cart.

05.21.2024

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Please Sign In

Anthony WALLACE  
Evelyn Bayse

MEETING AGENDA

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CALL TO ORDER

- Pledge of Allegiance
Roll Call
Adoption of the Agenda

Governing Body - Elected 4-year term
Town Council – Governing Body
Randy Zins, President, Term 1/23-12/26
Carol Eckstein, Term 1/25-12/28
Don Foley, Term 1/25-12/28-Resigned
Megan Dell 05/2026 – 12/28 -Appointed

REPORTS

- Town Marshal (Report Attached)
- Badge Generator – All Departments
Ordinance Violations (Report Attached)
Utility (report attached)
- Memorial Contribution

Clerk-Treasurer – Elected 4-year term
Cheryl Taylor, Term 1/23-12/26

Park Board – Appointed
Julie Brock 1/25-12/28
Tricia Freyer 1/25-12/26
Micah Webster 3/25-12/28

CLERK-TREASURER

- Approval of Meeting Memorandum – April 16, 2026 Regular Public Meeting, April 21, 2026 Special Meeting
March Utility Adjustments, Fund Reports, and Financial Statement
APV Register – April 2025
Riverboat Fund CD
Hirt & Elco Tap Invoice
Debit Card Purchases
June Allocation to Council Seat 1

Area Planning & Zoning Representative
Appointed 3/25- Micah Webster

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in the public meeting, should notify the town as soon as possible, but no later than 48 hours before the scheduled meeting, by 4:00 p.m.
Communication can be via phone at 812-623-2066 or email at clerk@townofsunman.org. A request can also be made in writing to: Clerk-Treasurer's Office, PO Box 147, Sunman, IN 47041.

Meetings are held on the 3rd Thursday of the month, at 6:30 pm.

OLD / UNFINISHED / TABLED BUSINESS

- Utility Connection – 103 West Washington St
Draft Ordinance for Redevelopment Commission
Ordinance 2026-08 Utility Connections & Easements
313 Western Avenue

NEW BUSINESS

- Ordinance 2026-10 – 811 Compliance & Enforcement
County Plan Commission
Emergency Repairs – Water & Stormwater



COMMENTS FROM THE FLOOR

- Open floor

ADJOURNMENT

NEXT MEETING June 18, 2026 – 6:30 P.M. Regular Meeting

OTHER MATTERS TABLED

- DORA
Master Meter – Trees
Local Tax Option
Annexation of Utility Customers
313 Western Avenue

- Website Construction & Updates

By: C Taylor