

MEETING MEMO

OCTOBER 2025 - TOWN OF SUNMAN PUBLIC MEETING
DATE: 10.16.2025 TIME: 6:30 P.M. LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041

CALL TO ORDER

Randy Zins called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: John Kellerman, Carol Eckstein, Randy Zins, Brian Maynard, Don Foley, Cheryl Taylor, Zachary Powell

Absent:

ADOPTION OF THE AGENDA

Carol Eckstein motioned to approve the agenda; Don Foley seconded.

GUESTS

Gary Norman – SEI Economic Development. Edit Funds: where they come from, how they're spent, how they get here, and what you do with them. SEI Economic Development looks to get 12% from the town every year. The purpose is to utilize the SEI Economic Development to help projects and bring businesses to our town.

ECH FCCLA – Breanda Osman, Olivia Lyness, Ellie Wolf, Annabelle Edmonds. The girls updated the council on a project started by FCCLA members before them. The food pantry building is now in Sunman and full of food, and there will be a ribbon-cutting on Saturday, October 25, 2025. See full presentation @ <https://youtu.be/XfX-eRZ-ZVg?t=784>

Eliza Lagonia and Jim Graf– Sunman Main Street – Attract new businesses, protect historic landmarks, and provide green and safe spaces. Want to open a daycare and provide parking for the town. See full presentation @ <https://youtu.be/XfX-eRZ-ZVg?t=784>

REPORTS

MARSHAL – The September report is attached.

- The Marshall reported that Morgan is doing well in her new position; she has 11 hours out of the 40 done.
- Brian reported that tickets will be streamed through Batesville City Court.

ORDINANCE VIOLATIONS – The report is attached.

UTILITY - The report is attached.

- Randy Zins asked how the phosphorus removal trial went. Connor Getz responded with well, they are waiting on the data.
- Connor Getz highlighted the end of his report to the Council, that it now includes a “want list”, in no order of importance. Especially needing/wanting an auto-sampler. Connor will present quotes at next meeting.

PARK – No report

CLERK

- Carol Eckstein motioned to approve the meeting memo for 09.18.2025; Randy Zins seconded.

- Carol Eckstein motioned to approve the Utility Adjustments, Fund Reports, and Financial Report; Don Foley seconded.
- Carol Eckstein motioned to approve the August APV Registers; Don Foley Seconded.
- Certified Payroll Randy Zins reviewed and signed off on the certified payroll.
- Carol Eckstein motioned to approve the Mandatory IPEP Risk Management Safety Training; Don Foley seconded.
- Cheryl Taylor reported that she has started the reparation of town insurance bids for 2026.
- Update on Gonner Getz – Cheryl Taylor reported that Connor received \$1000.00 Grant to help pay tuition, and a steepen of \$5000.00 for outstanding performance in school.
- Carol Eckstein motioned to approve the Money Market & Riverboat Accounts – Investments, and Don Foley seconded.
- Cheryl Taylor requested \$1500.00 to purchase office chairs – Kellerman suggested that we apply for a grant. Carol Eckstein motioned to table the matter; Don Foley seconded.

OLD BUSINESS/UNFINISHED/TABLED

- Job Descriptions – Property & Utility – Carol Eckstein motioned approve the minimum training requirements of the both job descriptions; Don Foley seconded.
- Local Tax Options – Carol Eckstein motioned to approve, and Don Foley seconded.
- 313 Western Ave. -Status update
- Planning & Zoning Permit Process – Ordinance Barebones requesting draft; Carol Eckstein motioned to approve, and Don Foley seconded.
- Annexation Community Meeting – timeline and plan
- Halloween Candy Purchase - \$400; Carol Eckstein motioned to approve, Don Foley seconded.

NEW BUSINESS

- Request for inclusion in sewer expansion project – Kellerman stated that they would need to initiate the project of hookup with a contractor or engineer. Cheryl Taylor will give Mr. Schwartz Jill Curry's phone number.
- 2025 Sunman recycling art project finalists - 1st Place – Regan Balzano, 2nd Place – Kolby Rowlett, 3rd Place – James Winholz.
- Recommendation for Utility General Laborer – Carol Eckstein motioned to approve the hire of Austin Hamon for Utility Operations at \$36,500.00 a year salary, Randy Zins seconded. Cheryl Taylor asked the Council to extend a big thank you to Bob Stint for his contribution and time on interviewing and recommendations for the position. The Council gave out a thank you!

COMMENTS FROM THE FLOOR

ADJOURNMENT

Carol Eckstein motioned to approve adjournment at 8:46 PM. Don Foley seconded.

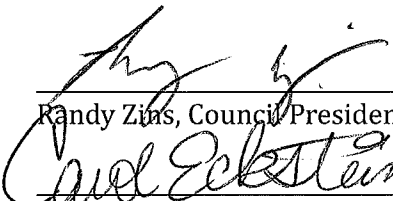
RECORDED MEETING

The recording started and ended on the town's YouTube channel at <https://www.youtube.com/watch?v=o4EbgSROM8M&t=4825s>

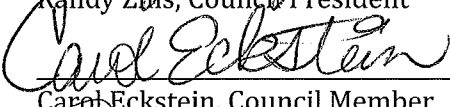
NEXT MEETINGS

November 20, 2025, 6:30 PM, regular meeting

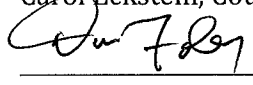
Memorandum approved this 20th day of November 2025



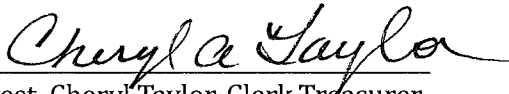
Randy Zins, Council President



Carol Eckstein, Council Member



Don Foley, Council Member



Attest, Cheryl Taylor, Clerk-Treasurer

MEETING AGENDA

OCTOBER 2025 - TOWN OF SUNMAN PUBLIC MEETING

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ARCHIVED MEETINGS [HTTPS://WWW.TOWNOFSUNMAN.ORG/COUNCIL-MEETING-ARCHIVE](https://www.townofsunman.org/council-meeting-archive)

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ADOPTION OF THE AGENDA

Guests

- Gary Norman – SEI Economic Development
- ECH FCCLA – Brenda Osman, Olivia Lyness, Ellie Wolf, Annabelle Edmonds
- Eliza Lagonia – Sunman Main Street

REPORTS

Marshal

- Violations Process
- Ordinance Violations

Utility

- WW and Water Testing Coverage 10/22/25-10/23/2025

Clerk

Approval of Meeting Memorandums – 09.18.2025 Regular Public Meeting

- September Utility Adjustments, Fund Reports, and Financial Report
- APV Registers – September 2025
- Certified Payroll
- Mandatory IPEP Risk Management Safety Training
- Preparing Town Insurance quotes for 2026
- Connor Getz – Grant/Steipen
- Money Market & Riverboat Accounts – Investments
- Office Chairs

OLD BUSINESS/UNFINISHED/TABLED

- Job Descriptions – Property & Utility
- Local Tax Options
- 313 Western Ave.
- Planning & Zoning Permit Process
- Annexation Community Meeting
- Halloween Candy Purchase

NEW BUSINESS

- Request for Inclusion in Sewer Expansion Project
- 2025 Sunman Recycling Art Project Finalists
- Recommendation for Utility General Laborer

COMMENTS FROM THE FLOOR

ADJOURNMENT

NEXT MEETING

November 20, 2025, 6:30 PM

Other Matters Tabled

Annexation of Utility Customers, Mobile Home Regulations/Ordinance, Dora, Contractual Payment – May 2025 – Doug Price

Governing Body - Elected 4-year term
Town Council – Governing Body
Randy Zins, President, Term 1/23-12/26
Carol Eckstein, Term 1/25-12/28
Don Foley, Term 1/25-12/28

Park Board – Appointed
Julie Brock 1/25-12/28
Tricia Freyer 1/25-12/28
Micah Webster 3/25-12/28
Denise Lunsford 08/25-12/28

Area Planning & Zoning Representative
Appointed 3/25- Micah Webster

Clerk-Treasurer – Elected 4-year term
Cheryl Taylor, Term 1/23-12/26

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in the public meeting, should notify the town as soon as possible, but no later than 48 hours before the scheduled meeting, by 4:00 p.m. Communication can be via phone at 812-623-2066 or email at clerk@townofsunman.org. A request can also be made in writing to: Clerk-Treasurer's Office, PO Box 147, Sunman, IN 47041.

Meetings are held on the 3rd Thursday of the month, at 6:30 pm.



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SUNMAN POLICE DEPARTMENT

MONTHLY REPORT

September 2025

Vin Checks-2

Suspicious activity-2

Accidents-2

Civil dispute-2

Traffic stop-15

Reckless Driver-2

Fire-0

Road Hazard-2

Fights-1

Noise Complaint-0

Meetings-4

Lock Out-1

Civil Process-0

Juvenile problem-1

Alarms-0

Welfare check-7

Medical-3

Citizen Assist-2

Agency Assist-5

Criminal Mischief-0

Ordinance Violations-5

Investagations-19

Disabled Vehicle-2

Warrant-1

Theft-1

OFFICERS HOURS:

J. Mosmeier: 21.0

M. Allen: 35.0

D. Davidson: 28.00

SEPTEMBER ORDINANCE REPORT

IN PROGRESS:

TICKET:1409—GGRASS/WEEDS

TICKET:1417--- VEHICLE JUNK

TICKET:1403--- GRASS/WEEDS/TRASH/DEBRIS-----FINE \$400.00

Grass and Weeds look better but no clean up on the junk.

COMPLETED ORDINANCES:

TICKET:1418—92.01

TICKET:1419---151.019(B)

TICKET:1421---92.01

TICKET:1420---92.01

TICKET:1422---92.01

Report

- Leak pick-up will begin Monday, November 3rd, and continue every Monday & Friday after, until the need subsides. Announcements will be made on Facebook and the town website. Trees Mobile Home Community will not be serviced this year by their choice.
- B&H Invoice came in as bid at \$1,992.72, with no issues.
- Ordered 120 AMP Solenoids for WWTP, here 10/20/2025
- Gathering the blind bid information, will advertise after our Conference next week.
- Replaced six meters, still have a few to do.
- EQ Basin was drained successfully, sludge was discovered at the bottom that needs cleaned, the Sunman Fire Department will be assisting.
- Well pump 2 and 6 have been working well since their fix.
- Getting quotes for off float to turn off auto timer for EQ basin.
- Phosphorus removal trial equipment picked up, barrels and plastic tubing left behind, checking to see if they are going to pick them up.
- Both ballfields were deep tilled by Tom Dudley, huge shout out for the help.
- Eastern lift station rail system needs repaired or replaced, will start gathering quotes.
- Working on plow, salt box options.
- Leak has been located behind Lot 3, a valve needs to be replaced, notified managements.
- Gathering quotes to repair leak at the WWTP.

Sewer Extension Project Update

- The project is 99.9% to completion

"To do"

- Prep walls at WWTP for paint
- Lot 17 water pit requires relocation or the purchase of a new electric meter for the trees; a letter was sent to Dolan by Cheryl on 08.20.2025. This situation may lead to complications, as it has resulted in inconsistent billing and potential water loss
- We are still in search of a Skid Steer and plow combination, utilizing Dillon for recommendations
- The setter at 328-20 S Meridian St needs to be replaced
- Sewer and water taps for Grills on Meridian are to be installed
- The fire hydrant on Maple Street needs to be reinstalled

Wish List

- Wood-chipper, one that makes cold patch.
- Auto sampler for the WWTP for effluent, about \$800.00
- Remediate sulfur house, takes chlorine out of the water, quotes needed
- Contractor Stands for mapping for Water & WW
- Radio read meters and billing system
- Side by Side to replace museum ready golf cart

OCTOBER ORDINANCE REPORT

OPEN ORDANCES:

TICKET:1423---92.01 DUE 10/22/2025

TICKET:1424---92.01 DUE 10/22/2025

TICKET:1425---92.01 DUE 10/22/2025

TICKET:1426---92.01 DUE 10/26/2025

TICKET:1427---92.01 DUE 10/26/2025

TICKET:1428---92.01 DUE 10/28/2025

IN PROGRESS:

TICKET:1409—GRASS/WEEDS

TICKET:1403--- GRASS/WEEDS/TRASH/DEBRIS-----FINE \$400.00

Grass and Weeds look better but no clean up on the junk.

Sunman Open Door Food Pantry Ribbon Cutting Invitation

1 message

Brenda Osman <bosman@sunmandearborn.k12.in.us>
To: clerk@townofsunman.org

Fri, Oct 10, 2025 at 12:25 PM


Dear Cheryl Taylor,


The East Central FCCLA and FFA chapters have joined forces to create the **Sunman Open Door Food Pantry**, a “give and take” pantry designed to serve the Sunman community. The pantry will be located in the **Sunman Town Park**, making it easily accessible by foot for those with limited transportation. It will be open **24 hours a day, seven days a week**, to provide food, hygiene products, and essential supplies for anyone in need.

This project began as an idea from FCCLA members and 2025 East Central High School graduates **Kayla and Layla Craig** of Sunman. They presented their proposal to the Sunman Town Council in December 2023, where it received full approval. Working alongside the East Central FFA, the Agriculture Mechanization class built the structure that now stands ready to serve our community.

We are excited to invite you to the **Ribbon Cutting Ceremony** for the Sunman Open Door Food Pantry on

 **Saturday, October 25, 2025**

 **10:00 a.m.**

 **Sunman Town Park**, near the small red building in the old Sunman High School parking lot (off SR 101/ Meridian St., near the Sunman Life Squad).

During the ceremony, we will officially open the pantry, cut the ribbon, and share more about the mission behind this community service project. We kindly ask that guests bring a **non-perishable food item** to donate. A list of suggested items is attached.

The continued operation of this project will now be overseen by **Annabelle Edmonds, Ellie Wolf, and Olivia Lyness**, following the graduation of Kayla and Layla Craig.

The East Central Family, Career and Community Leaders of America is a national career and technical student organization for students in public and private schools who are studying Family and Consumer Sciences (Home Economics). FCCLA provides leadership, character, and career development opportunities through hands-on projects and community involvement that focus on strengthening families and communities.

We deeply appreciate your support and hope you'll join us for this special event to celebrate community, service, and compassion.

Please RSVP to our FCCLA Adviser, **Mrs. Brenda Osman**, at

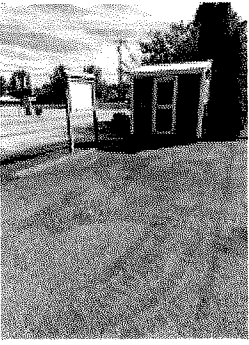
• bosman@sunmandearborn.k12.in.us

☎ 513-720-0878

With gratitude,

East Central FCCLA

Ellie Wolf, Olivia Lyness and Annabelle Edmonds



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Sunman Open Door Pantry (2).pdf
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Summer **Open Door** **Food Pantry**

Items to Donate:

- Canned fruits
- Canned soup, stews, ravioli, chili, spaghettios
- Hygiene products/diapers
- Grains/oats
- Crackers/tortillas
- Toilet paper/paper towels
- Peanut butter
- Condiments
- Applesauce
- Jerky
- Honey
- Personal care items (toothbrushes, toothpaste, soap)
- Instant mashed potatoes
- Instant rice
- Instant oatmeal
- Hand can openers
- Cereal
- Granola bars





Hello,

I'm Eliza

And I'm Jim

Speaker 1: and we are part of the Sunman Main Street organization. We'd like to discuss our organization and its application for the State Main Street Program. For anyone watching who lives in Sunman, please click on the Google sign-in sheet in the pinned comment. It will ask for your name and the street you live on.

Speaker 2: First, one might ask, what is the State Main Street Program? The state program provides resources and technical assistance to local organizations, like the one in Sunman, to help towns achieve their vision, accomplish goals, and promote the economic development of their towns.

They do so with a four-pronged approach: Economic Vitality, Design, Promotion, and Organization. Each working together towards the same goal. The State program offers accreditation and support, access to a vast network, not just from communities in the state but all over the US, and toolkits to help with paperwork, documents, and applications for the state program. They mostly do support, so this truly is a grassroots organization

Speaker 1: So what does that mean for us here in Sunman?

Sunman Main Street's broad goals are: 1. Attract new businesses to town. 2. Preserve historic landmarks, when possible And 3. Provide safe and green spaces for all residents.

Some of our current projects are; bringing childcare to town by trying to locate a suitable place for All4Kids daycare, sponsoring the Community Market, which will close out their second successful year in September, co-hosting the Cinco da Mayo bash every year to help with

community outreach, and co-hosting the Pumpkins and Mimosa's Event, which was last Saturday. Congratulations to (Chili winner) on your chili competition win.

We are also working on a solution to the lack of parking in town. We know that is a major concern for anyone looking to open a business.

Speaker 2: Over the next 12-18 months our focus is on attracting new businesses to town while supporting the businesses already here..

Eliza: I personally would love a bookstore or craft store or both, though that might be dangerous for my family's budget.

Speaker 2: To help businesses already in town, we would help with content creation, social media, and new photos and videos to promote both the town and businesses. Watch out for the flyer coming soon with details. Though we have a main focus. We are also fostering a relationship with the Park Board to work together to revitalize the park. Keep an eye out for upcoming events.

Eliza: The park is one of my favorite projects since I have young kids and love a good town park. I've lived in a lot of places and know everything is downstream from a park - A good park brings business into town.

Speaker 1: We're almost done. Although our group is small, we are dedicated and we would like to grow the organization. You can help by joining us. We have monthly meetings; our next meeting is November 11, at 10 am at FCN Bank.

We know that people in town are hardworking people and have growing families, so we will have evening meetings once a quarter that will now provide children's activities and dinner. And as always, volunteers are welcome and appreciated.

Eliza: I will add that my children make regular appearances at our monthly meetings, so if you're a stay at home mom or work from home and would like to join, please don't be afraid to bring your kids.

Speaker 2: Please watch Facebook for updated meeting information and events. We will also be posting the content for our local businesses on Facebook to start and then expand out.

Thank you for letting us share with you our organization and come join us in the conversation to shape Sunman.

To whom it may concern,

We at the Sunman Main Street LLC ask permission to join Main Street Indiana. Our group is small but mighty, and we believe we have a bright and prosperous future ahead.

Sunman Main Street has had many successes in the last couple of years. In 2024 and 2025 we sponsored the Sunman Community Market, which finished up a successful second year. We sponsored a park fundraiser in June of 2024 and raised nearly \$1,000. We also received a \$10,000 grant to update our baseball field from the Rising Sun Regional Foundation.

Sunman Main Street has also expanded our community outreach by obtaining the Sunman Walking Warriors. The outreach has helped several families in 2025. Along with a number of financial crises, we've helped a family cover a death certificate after a sudden death, and helped an elderly gentleman visit his hospitalized wife.

We at Sunman Main Street do not stand alone. Not only have we received grants from the Rising Sun Regional Foundation to improve our town park and from Great Plains Communications to help set up and maintain a Sunman Main Street webpage. For three years we have joined forces with the local Hispanic community to host a Cinco da Mayo festival. The proceeds go to the outreach program. Even with the rain this year in 2025 we had a large crowd and made \$1,200. We've also joined with the Sunman Business Coalition to bring Pumpkins and Mimosas, a community event for children and parents alike. Who doesn't like hayrides, a pumpkin patch, and fall games? The annual event this year will be on October 11, 2025.

Though we have made many successes in the last couple of years, we are looking to the future. In the coming year we are working with a drone operator and filmmakers to promote our town; helping our existing businesses by providing help with content creation, and fostering a relationship with the town park board to revitalize the park. Of course we will hold another Cinco da Mayo festival and we are in the beginning stages publishing a local cookbook.

Thank you for considering us,

Sunman Main Street.



Jim Schwab
West Harrison, IN
513-289-8382

Subject: Request for Inclusion in Sewer Expansion Project

10/5/2025

Sunman Public Works Dept.
Sunman, IN 47041

Dear Sir or Madam,

I am writing to formally request that my business, located at the corner of State Road 46 and SR 101, be included in the sewer expansion project. This expansion is vital for our operations and compliance with health and environmental standards.

Please confirm whether our property is currently planned for inclusion. If not, I would appreciate guidance on how to initiate the process for consideration.

Thank you for your time and assistance.

Sincerely,

Jim Schwab

513-289-8382