

Memo is considered "DRAFT" until approved by the governing body.

Call to Order: 6:31 P.M.

Pledge of Allegiance

Day: Tuesday

Roll Call

Date: 05/26/2022

Present: Carol Eckstein, Sharron Bennett, Don Foley, Cheryl Taylor,

Time: 6:30 P.M.

John Kellerman, William Neyer, Brian Maynard

Place: In-Person, Live

Absent:

Streamed via FB Page

604 North Meridian Street

Sunman, IN 47041

### Call to Order

Call to order at 6:32 PM

Pledge of Allegiance

### Approval of Agenda

Carol Eckstein motioned to adopt the agenda as is, 2<sup>nd</sup> Sharron Bennett.

### Servline

Tabled to gather more information.

### Clerk

Carol Eckstein motioned to approve the 04/21/2022, 04/27/2022, 05/09/2022 meeting memos, 2<sup>nd</sup> Sharron Bennett.

Carol Eckstein motioned to approve the 03/18/2022- 03/30/2022, 04/01/2022 – 04/21/2022, 04-22-2022 - 04-30-2022, 05-01-2022 - 05-17-2022 account payables vouchers, 2<sup>nd</sup> Sharron Bennett.

Utility adjustments were reviewed and approved. Financial statements and Fund reports were distributed to the council and attorney.

### Reports

Marshal, attached

Utility, attached

The Clerk will bill the removal of the tree on 225 Western Avenue to Bang Realty which manages 231 Western Avenue for one hour chainsaw, one hour for two laborers, and one hour for one supervisor.

Park, attached

OLD BUSINESS

### Ordinances 2022-06 and 2022-07

Carol Eckstein motioned to approve the ordinances, 2<sup>nd</sup> Sharron Bennett.

**Mainstreet Support Letter**

Carol Eckstein motioned to approve a letter of support for the Mainstreet Program to rent out the MGPI property to generate funds that will be distributed back into the community, 2<sup>nd</sup> Sharron Bennett. The clerk will draft the letter.

**Election Cycle**

Tabled to decide on which positions will serve one year.

**Lawn Mower Repair/Replace**

Carol motioned to repair the Tiger Turf mower for up to \$1500.00, 2<sup>nd</sup> Sharron Bennett.

**Amazon Prime Annual Fee**

Carol Eckstein motioned to approve the Amazon Prime Annual Membership Fee in the amount of \$139.00, 2<sup>nd</sup> Sharron Bennett.

**Indian Lakes Contract**

Carol Eckstein motioned to submit a Certificate of Insurance to Indian Lakes to generate a contract for services through the Sunman Police Department providing it does not cause the town to change their coverage, 2<sup>nd</sup> Sharron Bennett. The Clerk will follow up.

**Town Hall Maintenance**

Bill Neyer reported that the staining of the Town Hall windows and landscaping would begin soon weather permitting.

**Pot Holes**

Bill Neyer reported that he is aware of the situation and repairs will begin soon.

**Playground Equipment**

It was decided that the Town would reach out to local contractors for assistance in the installation of the equipment.

**NEW BUSINESS****HB1002**

The new law, HB1002, requires our water department billing to repeal the utility receipt tax rate. Carol motioned to draft an ordinance to comply, 2<sup>nd</sup> Sharron Bennett. The Clerk will follow up with John Kellerman for the next meeting. Two billing cycles will include a letter to customers on the savings this bill has created. The letter will be generated from the Keystone software automatically for each customer.

**State Route 101 Community Repair**

Carol Eckstein motioned to approve the purchase of stone for \$80.00 to repair Michael Norman's property that was damaged during the water main break repairs, 2<sup>nd</sup> Sharron Bennett.

**Utility Employee Schedule**

Carol Eckstein motioned to approve Joe to be scheduled to be at 40 hours per week while Perry is away at National Guard training for the weeks of June 6<sup>th</sup> and June 13<sup>th</sup>, 2<sup>nd</sup> Sharron Bennett.

Carol Eckstein motioned to approve hiring a part-time ground person at \$12.00 per hour/ 24 hours weekly to be paid out of "other services and charges", 2<sup>nd</sup> Sharron Bennett. The Clerk will advertise the position.

**Employment Separation Pay**

Carol Eckstein motioned to approve the payment of 63.5 vacation hours in the last payroll to Alexandria Eckstein, 2<sup>nd</sup> Sharron Bennett.

**Boyce Systems Contract**

Tabled to gather more information.

**IDEXX Laboratories Invoice**

Carol Eckstein motioned to approve the payment in the amount of \$1011.86 for Wastewater testing supplies, 2<sup>nd</sup> Sharron Bennett.

**Alig Shell Invoice**

Carol Eckstein motioned to approve the payment in the amount of \$1300.40 for the emergency repairs to the F250, 2<sup>nd</sup> Sharron Bennett.

**Transfer of Funds**

Carol Eckstein motioned to approve the transfer of funds from Wastewater Replacement to the Wastewater Operating to pay bills, 2<sup>nd</sup> Sharron Bennett.

**Police Uniforms**

Carol Eckstein motioned to approve up to \$800.00 for Police Uniforms out of other supplies, 2<sup>nd</sup> Sharron Bennett.

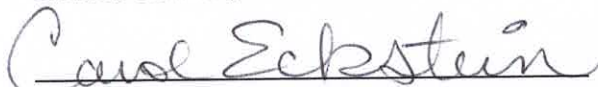
**Adjourn**

Carol Eckstein motioned to adjourn the meeting at 8:21 PM, 2<sup>nd</sup> Sharron Bennett.

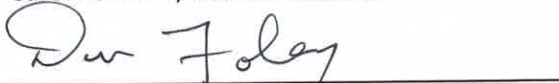
Memorandum approved this 16<sup>th</sup> day of June 2022



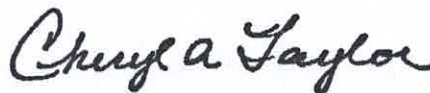
Sharron Bennett, Council Member



Carol Eckstein, Council Member



Don Foley, Council President



Attest, Cheryl Taylor, Clerk-Treasurer