

MEETING MEMORANDUM

OCTOBER 2024 - TOWN OF SUNMAN PUBLIC MEETING

DATE: 10.16.2024 TIME: 6:30 P.M. LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: John Kellerman via Facetime, Randy Zins, Carol Eckstein, Don Foley, Zachary Powell, Brian Maynard, Cheryl Taylor

Absent: Dahkota Gill

ADOPTION OF THE AGENDA

Carol Eckstein motioned to approve the agenda, Don Foley 2nd.

GUEST Jill Curry & Associates

1. Bids for the Sewer Extension Project

Jill Curry presented Lykins Contracting as the qualified lowest bidder for the sewer extension project based on the engineer's review. She further stated that PAF Construction was technically the lowest bidder but did not meet the requirements. They were not listed on the Indiana Department of Administration's pre-qualified contractor list for projects over \$300,000.00, as listed in the bidding requirements.

Lykins's bid includes 1,115,302.00 Sewer Construction, 30,705.00 Concrete Apron, and 1,186,007.00 Total Cost.

Carol Eckstein motioned to approve the recommendation of Lykins Contracting bid pending READI process approval, Don Foley 2nd.

REPORTS

MARSHAL- Brian Maynard – Report attached

- A small issue happened at Indian Lakes and there may be a need for an Executive Session. Any calls regarding the issue should be forwarded to the Ripley County Prosecutor's office.
- Bids are being made for Axxon body cameras.
- We are aware of multiple reports of quads and dirt bikes on Western Avenue.
- The speed sign was installed on Western Avenue. It does not seem to be working. It was recommended by a resident from the floor to move our speed sign back before the 20 mph speed sign.

ORDINANCE VIOLATIONS – Zack Powell

- Will provide a report at a later date. Wasn't scheduled to be here tonight but finished early.

UTILITY – Dahkota Gill – Report attached

- Dahkota was presently at the well field addressing a service pump issue and filling the towers manually. Cheryl Taylor read the report in his absence.

- The Water Salesman will be placed in out-of-order status to reserve water in case of a fire.
- Don Foley asked Cheryl Taylor where the language came from on the report from Shubert Treatment Solutions. Cheryl replied from Doug Price, the words were not altered, just copied and pasted. Don Foley asked why he was left off that email. Don Foley said he was told that Cheryl Taylor told Doug Price to leave Don off the email. Cheryl Taylor stated that the email was to be sent to Randy Zins and the Clerk's officer and then it would be forwarded. Don Foley said that he spoke to Doug and that's what he said. Cheryl Taylor stated that is not what I said. Cheryl Taylor told Doug Price who needed the emails regarding IDEM, not who shouldn't be receiving them. Don Foley said he should be included in the emails and that he was at the WWTP Saturday helping. Randy Zins stated that he feels all the council should be included in the emails. Cheryl Taylor stated that we send emails to the President because sharing information that should be received in a public meeting. That is touching on a fine legal line to send emails to all their council members when they should be receiving information in a public meeting. Just as I did not send over the bids until they opened in a public meeting. It is difficult to decide when it's appropriate to send information to all three council members, and when not to. Carol Eckstein stated that she was not included in the email and agreed that we should not be sending information through emails that should be received in a public meeting. Don Foley stated he was also told that Dahkota had said Don Foley called 7 or 8 times on Monday or Tuesday. Cheryl Taylor asked Don Foley why are you asking me. Don Foley said because they told me that you told them they don't have to talk to me. Cheryl Taylor stated that 7 or 8 times calling an employee on a Holiday when he was off work is a bit much with no emergency. Cheryl stated that the employee was out of town with his family. She further stated that it was not appropriate or professional, to leave a message and give someone time to call you back, you do the same thing to me. Don Foley said if it was 6 or 8 times, you're right, but it was only 5 times in 2 days, and 3 of those times were because he wouldn't answer the phone. If he had answered the phone I wouldn't have been calling. Cheryl Taylor stated that Connor was on call that day. Don Foley said to Cheryl Taylor you don't have any right to tell them they don't have to call me or talk to me, that's out of line. Cheryl Taylor said I am glad that you are bringing this up in a public meeting because that's not what I said and that is exactly what the problem is, you hear something, you assume it's true, and then you do this. Don Foley said well that's exactly what the guy said, this is crazy, this is crazy, I'm being left out of this stuff and it's not going to happen again, we need to be careful with it. Don Foley went on to say that he has the call log and that's not what happened, and that's what happened the last time too. Cheryl Taylor said she is not going to sit here and argue about this, the he said, she said, and crap, we are in a meeting, conduct yourself. Cheryl Taylor said you are constantly showing up, interrupting work days, and calling at 4 AM. Don Foley said he didn't call at 4 AM. Cheryl Taylor said yes you have. Don Foley said well yeah I did in the past, this time wasn't 4 AM, and that's not unreasonable. Cheryl Taylor said that 4 AM calls are an emergency, and 6 and 7 calls in a day is an emergency. Randy Zins said he had one final question for Mr. Gill, is it regardless, if you are getting 5 phone calls in a day and you're not responding, then you are kind of opening yourself up to a kind, professional text message, we are off on a holiday, some kind of response, because if we call and he doesn't answer, as an employer, things start to run through your mind, you don't know where he's at, maybe you forgot it's a holiday, I'm not going to sit here and defend him or you, but it's pretty easy just to pick up after the forth call and say hey I'm off today, thank you. Cheryl Taylor told Randy Zins that she doesn't even think that Dahkota saw the calls until later for one, and second, if there is an emergency, call the water emergency line and you'll be getting the employee on call. Randy Zins said that's fair. Carol Eckstein said that's fair.

CLERK

1. Approval of Meeting Memorandum, 09.19.2024, 10.03.2024
Carol Eckstein motioned to approve the 09.19.2024 and 10.03.2024 meeting minutes, Randy Zins 2nd.
2. Utility Adjustments, Fund Reports, Financial Report
Carol Eckstein motioned to approve the Utility Adjustments, Fund Reports, and Financial Report, Randy Zins 2nd.
3. APV Registers, 09.30.2024. 10.17.2024
Carol Eckstein motioned to approve the APV Registers of 09.30.2024. 10.17.2024, Don Foley 2nd.
4. Certified Payroll
The certified Payroll was approved and signed by Randy Zins.

OLD BUSINESS/UNFINISHED/TABLED

1. Additional Appropriations Resolution 2025-5
Cheryl Taylor stated that Resolution 2025-5 was for additional appropriations of ^{21,500.00} ~~\$21,5000.00~~ from Public Safety Funds, \$15,000.00 for personnel services, and \$6,500.00 to satisfy the Fire contract. Carol Eckstein motioned to approve Resolution 2025-5, Don Foley 2nd, Randy Zins 3rd.
2. 2025 Inter-Local Economic Development Agreement
Carol made a motion to approve the 12% for the 2025 Inter-Local Economic Development Agreement, Randy Zins 2nd.

NEW BUSINESS

1. 2025 Salary Ordinance
2. Carol made a motion to approve the first reading of the 2025 Salary Ordinance, Randy Zins, 2nd. Don Foley stated he is a no for the ordinance because he wants a raise. Carol Eckstein stated that they do not need a raise, it's public service. Randy Zins stated that their budget was already approved.
3. Increase in Utility Disconnect Reconnect Fees – Nonpayment
Carol Eckstein motioned to table the matter until the next meeting when the attorney can be present, Don Foley, 2nd.

COMMENTS FROM THE FLOOR

A resident stated that grass, weeds, and broken glass by Industrial Concepts need to be cleaned up.

Julie Brock announced that the annual Christmas parade is on Saturday, December 14, 2024, at 1:00 PM.

Mark Horstman stated that he wanted to thank everyone involved in the sewer extension project. This is something they have been trying to accomplish for the last 20 to 25 years in the County. It's the biggest opportunity for economic growth in this part of the County. There was a lot of hard work put into it by Cheryl Taylor, Curry & Associates. I just wanted to acknowledge that.

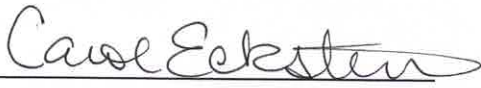
ADJOURNMENT

Carol Eckstein motioned to adjourn at 7:24 PM, Randy Zins 2nd.

Memorandum approved this 21st day of November 2024



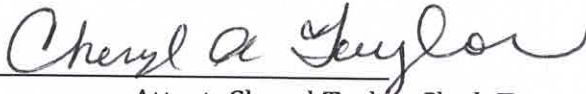
Randy Zins, Council President



Carol Eckstein, Council Member



Don Foley, Council Member



Attest, Cheryl Taylor, Clerk-Treasurer

NEXT MEETING - December 19, 2024, 6:30 P.M.

Other Matters Tabled

1st Southern Baptist Church
313 Western Avenue
Winner's Circle
Insurance Carrier
Lift Station Alarm
Filter Media
Clarifier
Annexation of Utility Customers
DORA
Mobile Home Regulations/Ordinance

MEETING AGENDA

OCTOBER 2024 – TOWN OF SUNMAN PUBLIC MEETING

DATE: 10.17.2024 TIME: 6:30 P.M. LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ADOPTION OF THE AGENDA

GUEST Jill Curry & Associates
1. Bids for the Sewer Extension Project

REPORTS

- MARSHAL
- ORDINANCE VIOLATIONS
- UTILITY
- CLERK
- 1. Approval of Meeting Memorandum, 09.19.2024, 10.03.2024
- 2. Utility Adjustments, Fund Reports, Financial Report
- 3. APV Registers, 09.30.2024. 10.17.2024
- 4. Certified Payroll

OLD BUSINESS/UNFINISHED/TABLED

- 1. Additional Appropriations Resolution 2025-5
- 2. 2025 Inter-Local Economic Development Agreement

NEW BUSINESS

- 1. 2025 Salary Ordinance
- 2. Increase on Utility Disconnect/Reconnect Fees – Nonpayment

COMMENTS FROM THE FLOOR

ADJOURNMENT

NEXT MEETINGS

November 21, 2024, 6:30 PM

Other Matters Tabled

Insurance Carrier
Lift Station Alarm
Filter Media
Well Field Needs
Ordinance for Fire Safety W&WW Contributions
Annexation of Utility Customers
DORA
Mobile Home Regulations/Ordinance

TOWN OF SUNMAN UTILITY REPORT

October 17, 2024

Dahkota Gill, Utility Superintendent



1. Lead And Copper Inventory – Submitted and Accepted.
2. Schuber Treatment Solutions called back on 10-15-24 and has the info to find the bearings or customize the shaft to withhold the weight of the scrapper and shaft. This company specializes in this kind of work. They are out of Fort Wayne. Before he comes down to have eyes on the project, I've gotten him Blueprints, photos of all the parts, and ID tags. I got the contact through the Alliance of Indiana (Pete Crowl). If you have any questions, feel free to respond.
3. We received the Asset Management hardware, and we have training tomorrow.
4. Leaf pick-up will begin Monday, October 28, 2024. The schedule will be as usual on the mornings of Mondays and Fridays until the need subsides.
5. Shirts are in process and should be here in two weeks.
6. We have salt delivery in place.
7. We have been working with several issues at the well field and resolving them as they come.
8. The bathrooms and fountain at the park will be winterized and closed after Halloween.

To-Do List

1. Servicing all lawn equipment and trucks.
2. Inputting the data in the Asset Management Program
3. Meter & Meter Setter replacement
4. Well Head Protection Plan, Due 03.2025
5. Burn Pile
6. Getting quotes on a wood chipper

SUNMAN POLICE DEPARTMENT

MONTHLY REPORT

September 2024

Vin Checks- 5

Suspicious activity- 4

Custody Dispute- 2

Civil dispute-3

Traffic stop-22

Warrant service-1

Arrest- 1

Road Hazard-6

Fights-5

Animal Complaint-2

Meetings-7

Lock Out- 3

Juvenile problem-3

Alarms-3

Welfare check-5

EMS Calls- 4

Citizen Assist-2

Agency Assist-11

Accidents-10

Ordinance Violations-6

Investigations-29

Property Damage- 2

Utility Issues-4

Theft-1

RESERVE OFFICERS HOURS:

J. Mosmeier: 16.0

D. Davidson: 24.0

A. Brison: 121.0