
MEETING MEMO

JULY 2026 – TOWN OF SUNMAN PUBLIC MEETING

DATE: 07.28.2026, TIME: 6:30 P.M., LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041,
LIVESTREAM **LIVESTREAM:** [HTTPS://WWW.YOUTUBE.COM/@TOWNOFSUNMAN](https://www.youtube.com/@townofsunman)

ARCHIVED MEETINGS: [HTTPS://WWW.TOWNOFSUNMAN.ORG/COUNCIL-MEETING-ARCHIVE](https://www.townofsunman.org/council-meeting-archive)

CALL TO ORDER

- ❖ Pledge of Allegiance
 - Randy Zins called the meeting to order with the pledge of allegiance at 6:41 PM
 - ❖ Roll Call – All present
 - ❖ Adoption of the Agenda - Carol Eckstein motioned to approve the agenda, 2nd Megan Dell.
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GUESTS

- ❖ Request for Fee Removal – Scott Morris - Carol Eckstein motioned to approve a \$50.00 credit to the utility account if the Clerk can secure the proper protocol doing it, 2nd Megan Dell.
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REPORTS

- ❖ Town Marshal (Report Attached)
 - Marshal Brian Maynard raised concerns regarding enforcement of existing no-parking ordinances where signage and curb markings are missing, damaged, or faded. While the parking restrictions remain established by ordinance, the Marshal expressed concern that issuing citations without clear signage or markings could create unnecessary challenges if contested.
 - Town Attorney John Kellerman advised that the ordinance itself establishes the parking restriction and that publication of the ordinance provides legal notice. Therefore, the existing ordinance may be enforced even where signs or curb markings are currently missing.
 - The Attorney agreed, however, that clear signage and markings are preferable for fairness, public awareness, and enforcement. The Town plans to address signage issues throughout the community by replacing faded, damaged, or missing signs and repainting designated curbs, with particular attention to West Washington Street.
 - The Clerk-Treasurer will explore options for obtaining paid assistance to help complete the necessary signage and curb-painting work.
- ❖ Utility (Report Attached)
 - Utility Manager **Connor Getz** presented the Utility Report, a copy of which was provided to the Council.
 - The Town is awaiting additional quotes for the **wastewater phosphorus removal project**. The first quote received was provided to Council for informational purposes to demonstrate the anticipated cost of the project and its potential impact on wastewater finances. It was noted that the expense cannot reasonably be absorbed by the Wastewater Operating Fund, and the Town will need to identify an alternative funding source. No action was taken at this time pending receipt of additional quotes.
 - Connor requested authorization to purchase approximately 20 tons of concrete sand for \$450.00 for the wastewater treatment plant. The sand is needed as part of the plant's wasting program to replenish the drying beds and is expected to last for an extended period. Carol Eckstein motioned to approve the purchase of concrete sand for the wastewater treatment plant for \$450.00. Megan Dell seconded the motion. Motion carried.
 - Council reviewed options for an NFPA-compliant flammable storage cabinet for the Town's main garage. The need for appropriate flammable-material storage was identified during the Town's recent insurance

risk assessment. Several options were presented for Council review. Connor advised that the Town does not store a large quantity of flammable materials and that a cabinet approximately 43" x 18" would provide sufficient capacity with room for future needs. The anticipated cost is approximately \$1,300–\$1,500, and because the cabinet will serve multiple Town departments, the expense will be paid from the General Fund equipment appropriation. Carol Eckstein motioned to approve the purchase of an NFPA-compliant flammable storage cabinet in an amount not to exceed \$1,500.00, plus shipping and handling. Megan Dell seconded the motion.

- Council was advised that the Wellhead Protection Plan – Phase II has been accepted, with documentation provided to Council for informational purposes.
- Connor thanked Council for approving the cleaning of Wells #4 and #5. Since the wells were returned to regular operation, run times have decreased significantly, from approximately 8–9 hours to 4–5 hours, nearly cutting the run time in half despite the system currently being in its peak-use season.

❖ Park

- Julie Brock reported she had nothing at this time.

CLERK-TREASURER

- ❖ Approval of Meeting Memorandum – June 25, 2026 Regular Public Meeting Memo - Carol Eckstein motioned to approve the memo without change, 2nd Megan Dell.
- ❖ June Utility Adjustments, Fund Reports, and Financial Statement - Carol Eckstein motioned to approve the Utility Adjustments, Fund Reports, and Financial Statement, 2nd Megan Dell.
- ❖ APV Register – June 2026 - Carol Eckstein motioned to approve the June APV's, 2nd Megan Dell.
- ❖ Debit Card Purchases – Carol Eckstein motioned to approve the debit card purchases, 2nd Megan Dell.
- ❖ Budget Adoptions Dates – Carol Eckstein motioned to set the budget dates for adoption, October 15, 2026, 6:00, and October 29, 2026, at 6:00 pm.
- ❖ Letter sent to Certified Operator – A copy was offered to the Council that was approved in the last public meeting.
- ❖ Establish Fund 6632 – WW – Non-governmental Grants – Carol Eckstein motioned to approve to establish a fund to receive and spend the 10,000 from Rising Sun Regional Foundation, # 6632, Megan Dell Seconded.

OLD / UNFINISHED / TABLED BUSINESS

- ❖ Ordinance 2026-08 Utility Connections & Easements - Carol Eckstein motioned to approve Ordinance 2026-08, 2nd Megan Dell.
- ❖ Ordinance 2026-11 for Redevelopment Commission - Carol Eckstein motioned to table Ordinance 2026-11 pending further structural and financial needs, 2nd Megan Dell.
- ❖ Utility Connection – 103 West Washington St - Carol Eckstein motioned to dismiss the matter, 2nd Megan Dell.
- ❖ 313 Western Avenue – Carol Eckstein motioned to direct the attorney to place a lean on the property, Megan Dell 2nd.
- ❖ Annexation of Utility Customers - Carol Eckstein motioned to proceed in annexation of utility customers and schedule working meetings, 2nd Megan Dell.

NEW BUSINESS

- ❖ Ordinance 2026-12 – Utility Rate Increase – Carol Eckstein motioned to suspend the rules due the urgency of the matter and approve, Megan Dell 2nd.
- ❖ Noise Ordinance – Fourth of July – Carol Eckstein motioned to table the matter for further discussion, Megan Dell 2nd.

- ❖ Request for Speed Table on Maple Street – Carol Eckstein motioned to dismiss the matter, Megan Dell 2nd.
- ❖ Request for Executive Session – Employee Manual, SOP's, Reserve Program – Insurance Risk Control, etc....

❖ **COMMENTS FROM THE FLOOR**

- ❖ Open floor - During public comment, Cheryl Taylor asked if they ever considered moving the public meeting to Tuesday evenings, stating it seemed to work better for everyone. Carol Eckstein motioned to move the meeting to the third Tuesday of the month starting September 2026, Megan Dell 2nd.

ADJOURNMENT – Carol Eckstein motioned to adjourn at 8:15 pm, 2nd Megan Dell

The next meeting is scheduled for July 28, 2026 – Regular Public Meeting

OTHER MATTERS TABLED

- DORA
- Master Meter – Trees
- Local Tax Option
- Annexation of Utility Customers
- 313 Western Avenue
- Website Construction & Updates

Memorandum approved this 20h day of August, 2026.

Randy Zins, Council President

Carol Eckstein, Council Member

Megan Dell, Council Member

Attest, Cheryl Taylor, Clerk-Treasurer