

MEETING MEMO

DECEMBER 2024 – TOWN OF SUNMAN PUBLIC MEETING

DATE: 12.19.2024 TIME: 6:30 P.M. LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041

CALL TO ORDER 6:30 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: John Kellerman, Carol Eckstein, Randy Zins, Don Foley, Connor Getz, Brian Maynard, Zachary Powell, Cheryl Taylor. Absent: Dakota Gill (working but absent from the meeting)

ADOPTION OF THE AGENDA

Carol Eckstein motioned to approve the agenda, Don Foley, 2nd.

BIDS

Opened sealed bids from Rumpke and Best Way for trash and recycling contracts. It will be on the January agenda for the bid and company approval.

Advertised in Ripley Publishing 11/28/2024, Tear Sheets and affidavit attached.

Advertisement - Invitation for Residential Trash and Recycling Service

The Town of Sunman is inviting bids for its Solid Waste (Trash) Removal and Curbside Recycling Program contract. As of November 1, 2024, the Town of Sunman has 373 customers, each receiving a trash bin and a recycling bin, plus 12 customers with extra bins billed for through the Sunman Utility billing system. The contract will be for a contract period of three (3) years beginning upon the expiration of the current contract, thus will begin on April 1, 2025, and end on March 30, 2028. Bid packets with Specifications and Instructions to Bidders for the contract are available on the town's website at Bid Requirements and the Clerk-Treasurer's Office at the Town Hall, 604 N. Meridian St, Sunman, IN 47041, between the hours of 8 a.m. to 12:00 noon and from 1:00 p.m. to 5 p.m., Monday through Thursday. Sunman, Indiana, Contractors interested in bidding should notify the town by emailing Cheryl Taylor, at clerk@townofsunman.org so that the town can furnish an agenda that may be issued. The bids must be submitted to the Sunman Clerk-Treasurer at the Sunman Town Hall, no later than 4:00 PM. on Thursday, December 19, 2024. Any bids submitted after that deadline will not be considered and will be returned unopened. The bids for the Town's contract shall be in a sealed envelope, and each envelope shall include a duplicate of the completed bid form from the bidder. The bids for the Town contract will be opened during the public meeting scheduled for Thursday, December 19, 2024. Bids will be reviewed and may be awarded at the January 16, 2025, meeting of the Town Council or a subsequent meeting. Questions concerning this invitation for bids should be directed to the Clerk-Treasurer, Cheryl Taylor, at 812-623-2066.

Bid Requirements for Residential Trash and Recycling Service 1. Year-round weekly solid waste trash collection with provided trash cart. 2. Year-round bi-monthly recycling collection with a provided recycle cart on the same day as scheduled solid waste trash collection. 3. Year-round weekly heavy trash pick-up on the same day as scheduled solid waste collection. 4. Certificate of Insurance. 5. Contractor's Bid for public Work, state form 52414 (R2 / 2-13) / Form 96 Form 96 Sunman, Indiana, Contractors interested in bidding should notify the town by emailing Cheryl Taylor, at clerk@townofsunman.org so that the town can furnish an agenda that may be issued. The bids must be submitted to the Sunman Clerk-Treasurer at the Sunman Town Hall, no later than 4:00 PM. on Thursday, December 19, 2024. Any bids submitted after that deadline will not be considered and will be returned unopened. The bids for the Town's contract shall be in a sealed envelope, and each envelope shall include a

duplicate of the completed bid form from the bidder. The bids for the Town contract will be opened during the public meeting scheduled for Thursday, December 19, 2024.

Rumpke

April 1, 2025 through March 31, 2026, \$13.50 per unit, per month, for solid waste, and \$4.50 per unit, per month, for recycling. (\$18.00 Combined)

April 1, 2026 through March 31, 2027, \$14.04 per unit, per month, for solid waste, and \$4.68 per unit, per month, for recycling. (\$18.72 Combined)

April 1, 2027 through March 31, 2028, \$14.60 per unit, per month, for solid waste, and \$4.87 per unit, per month, for recycling. (\$19.47 Combined)

Best Way

April 1, 2025 through March 31, 2026, \$13.00 per unit, per month, for solid waste, and \$5.50 per unit, per month, for recycling. (18.50 Combined)

April 1, 2026 through March 31, 2027, \$13.52 per unit, per month, for solid waste, and \$5.22 per unit, per month, for recycling. (\$18.74 Combined) 19.24

April 1, 2027 through March 31, 2028, \$14.06 per unit, per month, for solid waste, and \$5.95 per unit, per month, for recycling. (\$20.01 Combined)

REPORTS

MARSHAL - Attached

Carol Eckstein motioned to amend the salary ordinance to add \$40.00 per month to Special Officer for his phone use, 2nd Don Foley

Marshal Brian Maynard will obtain quotes for Full Matching Class A & B uniforms and will investigate the matter further in February.

Body Cameras- Drug Monitoring and Response Program - Carol Esktein made a motion to approve the purchase of body cameras from the Restricted and Unrestricted Opioids Funds, 2nd, Don Foley.

ORDINANCE VIOLATIONS - Attached

Zachary Powell offered an Ordinance Violation Report to the council. No questions were presented.

UTILITY - Attached

Carol motioned to approve and Don 2nd to \$16,000 to purchase a replacement truck for the Dakota, after a mechanical check is complete, and following purchasing protocols, 2nd Don Foley.

PARK

Julie Brock reported that the Christmas Parade was a success. Knue family won Best Float Prize and donated the \$500.00 back to the EMS and Fire Department.

CLERK

Approval of Meeting Memorandum, 11.21.2024

Carol Eckstein motioned to approve the meeting minutes, 2nd Don Foley.

Utility Adjustments, fund Reports, financial report

Carol Eckstein motioned to approve the utility adjustments, fund reports, and financial report, 2nd Don Foley.

APV Registers, 11.21.2024, 12.30.2024

Carol Eckstein motioned to approve the APV registered, Don Foley 2nd.

Certified Payroll

Randy Zins approved and signed the certified payroll.

Roll Over Benefit Hours

Carol motioned to approve to approve the extension of time to use 2024 vacation time to March 31, 2025, 2nd Don Foley.

OLD BUSINESS/UNFINISHED/TABLED

Clarifier Repair

Carol Eckstein motioned to approve the Shuber Quote for up to four days of repairs under the signature and discretion of the Clerk-Treasurer, Cheryl Taylor, 2nd Don Foley.

Winner Circle Permits

Carol Eckstein motioned to continue the halt of all new permits regarding Winner's Circle, 2nd Don Foley.

WWTP Compliance Plan Quote

Carol Eckstein motioned to approve the quote for the WWTP Compliance Plan from Fleis and Vanderbrink, not to exceed \$5,000.00, 2nd Don Foley.

The IDEM Compliance meeting is set for Thursday, December 19, 2024, at 2:00 PM.

COMMENTS FROM THE FLOOR

Randy Zins thanked Evan Jenner for his role in representing Sunman on the Ripley County Zoning Board to play a bigger role with his family and kids sports. Member of the community are invited to express interest if they would like to serve.

ADJOURNMENT


Carol Eckstein motioned to adjourn at 7:45 PM, 2nd Don Foley.

NEXT MEETINGS

January 16, 2024, 6:30 PM

Memorandum approved this 23rd day of January 2025

Please note this meeting was rescheduled from 01.16.2025



Randy Zins, Council President



Carol Eckstein, Council Member



Don Foley, Council Member



Attest, Cheryl Taylor, Clerk-Treasurer

MEETING AGENDA

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DATE: 12.19.2024 TIME: 6:30 P.M. LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

BIDS

- Trash & Recycle

REPORTS

MARSHAL

- Salary Ordinance – Special Deputy - Cell Phone Reimbursement
- Body Cameras – Drug Monitoring and Response Program

ORDINANCE VIOLATIONS

UTILITY

- Truck Funds

PARK

CLERK

- Approval of Meeting Memorandum, 09.19.2024, 10.21.2024
- Utility Adjustments, Fund Reports, Financial Report
- APV Registers, 10.31.2024, 11.20.2024
- Certified Payroll
- Roll Over Benefit Hours
- Signatory Resolution for Sewer Extension Project

OLD BUSINESS/UNFINISHED/TABLED

- Clarifier Repair Update
- Winner's Circle Request for Permits

NEW BUSINESS

- Email Accounts - Deputy Clerk & Utility Operator 1
- AIM and Alliance Training
- Insurance Bids for 2026

COMMENTS FROM THE FLOOR

ADJOURNMENT

NEXT MEETINGS

January 16, 2025, 6:30 PM

Other Matters Tabled

Insurance Carrier/Lift Station Alarm
Filter Media/Well Field Needs
Ordinance for Fire Safety W&WW Contributions
Insurance Bids
Annexation of Utility Customers
DORA
Mobile Home Regulations/Ordinance

Posted on Front Door (IC5-14-1.5-4) Date: 12.19.2024 Time: 12:17 PM

By: 

DECEMBER 2024 - TOWN OF SUNMAN PUBLIC MEETING
DATE: 12.19.2024 TIME: 6:30 P.M. LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041

Signature

Signature

BEST WAY DISP.

Address

[illegible]

SUNMAN POLICE DEPARTMENT

MONTHLY REPORT

November 2024

Vin Checks- 6

Suspicious activity- 5

Children Services- 2

Civil dispute-1

Traffic stop-25

Warrant service-2

Theft-1

Drugs-2

Fights-6

Animal Complaint-2

Meetings-3

Lock Out- 2

Suicidal-2

Intimidation-1

Juvenile problem-2

Noise Complaint-5

Welfare check-3

EMS Calls- 6

Citizen Assist-1

Agency Assist-5

Accidents-13

Ordinance Violations-4

Investigations-17

Property Damage- 2

Utility Issues-2

Invasion of Privacy-1

Unwanted Person-1

Abandon vehicle-1

RESERVE OFFICERS HOURS:

J. Mosmeier: 14.0

A. Brison: 78.0

NOVEMBER ORDINANCE REPORT

COMPLIED ORDINANCE-

114 N Meridian St (IGA) 92.01 Grass/Weeds 151.019(B) Trash
Debris

OPEN ORDINANCE-

215 JACKSON ST 92.01 GRASS/WEEDS (ONGOING)

Deca Management (Winner Circle) 92.01

WINNER CIRCLE ALL LOTS 92.01 GRASS/WEEDS DUE \$100.00

132 W WASHINGTON 92.01 GRASS/WEEDS DUE 100.00 PD. Will
be meeting the property owner after Christmas and we are
going over what needs fixed and brought up to our ordinance
standard.

128 E Washington St 92.01 Grass/Weeds 151.019(B)
Trash/Debris

104 Jackson St 92.01 Grass/Weeds

December 19, 2024 Meeting

Dahkota Gill

Christmas decorations are up and ready to go. However, receptacles on light poles are not working. Called Duke, and they claim that isn't their job to repair it.

Cleaned storm grates free of leaves and debris.

Received a load of salt from Laudick, and all equipment ready for the winter season. The salt spreader needs replacement.

The Dodge Dakota has a blown head gasket and needs to be replaced.

Well plant has been up and running great

Wastewater clarifier parts have been ordered and waiting for arrival. No date for delivery.

The lift station in town has a few issues and in contact with Sam for repairs.

Assets for the new program are being entered into the new system.

Normal daily duties and work orders are completed and up to date.

Will begin school in January for wastewater. Connor will begin January for Water.

WILL BE DOING

Servicing lawn care equipment for the upcoming season

Preparing a list of items needed for the Spring/Summer season

The burn pile is still in the works. Have had a lot going on and unable to complete

Prescribed by State Board of Accounts

General Form No. 99P (Rev. 2009A)

RIPLEY CO HWY NOTICE TO BIDDERS

(Governmental Unit)

To

The Versailles Republican

Ripley County, Indiana

Cash and Investments

PUBLISHER'S CLAIM

LINE COUNT

Display Master (Must not exceed two actual lines, neither of which shall total more than four solid lines of type in which the body of the advertisement is set)--number of equivalent lines

Head --number of lines	6
Body --number of lines	303
Tail --number of lines	
Total number of lines in notice	309

COMPUTATION OF CHARGES

309 lines,	1 columns wide equals	309 equivalent lines at	1x	
cents per line				309.00
Additional charges for notices containing rule or tabular work (50 per cent of above amount)				

TOTAL AMOUNT OF CLAIM	309.00
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DATA FOR COMPUTING COST

Width of single column in picas	7	Size of type	7 point
Number of insertions	1		

Pursuant to the provisions and penalties of IC 5-11-10-1, I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

I also certify that the printed matter attached hereto is a true copy, of the same column width and type size, which was duly published in said paper 1 times. The dates of publication being as follows:

11.28.2024

Additionally, the statement checked below is true and correct:

<input type="checkbox"/>	Newspaper does not have a Web site.
<input checked="" type="checkbox"/>	Newspaper has a Web site and this public notice was posted on the same day as it was published in the newspaper.
<input type="checkbox"/>	Newspaper has a Web site, but due to technical problem or error, public notice was posted on _____
<input type="checkbox"/>	Newspaper has a Web site but refuses to post the public notice.

Date 11.29.2024

esigned

Publisher, Wanda English-Burnett

ATTACH COPY OF ADVERTISEMENT HERE

MEETING AGENDA

JANUARY 2025 – TOWN OF SUNMAN PUBLIC MEETING DATE: 01.23.2025
TIME: 6:30 P.M. LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041

Please note this meeting was rescheduled from 01.16.2025

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ADOPTION OF THE AGENDA
BIDS

- Trash & Recycle

REPORTS

MARSHAL
ORDINANCE VIOLATIONS
UTILITY

- 2" Pump Purchase
- Dahkota Truck – Disposal of Property

PARK

- Park Board Member Appointment
- Unique Entity ID (UEI)

CLERK

- Approval of Meeting Memorandum, 12.19.2024
- Utility Adjustments, Fund Reports, Financial Report
- APV Registers, 11.21.2024, 12.2024. E.O.Y.
- Certified Payroll
- Essential Equipment for Safer Roads Grant

OLD BUSINESS/UNFINISHED/TABLED

- Winner's Circle Presentation
- Ordinance to Increase Utility Disconnect/Reconnect Fees – Nonpayment
- Salary Ordinance 2025.02
- WWTP Compliance Fees

NEW BUSINESS

- 2025 Meeting Schedule
- Organization Allocations 2025
- 2025 Contract for Fire Service
- 2025 EMS Contract
- 2025 Attorney Contract
- Spring Conference

COMMENTS FROM THE FLOOR

ADJOURNMENT

NEXT MEETING

February 20, 2025, 6:30 PM

Other Matters Tabled

Posted on Front Door (IC5-14-1.5-4) Date: 01.23.2025 Time: 9:34 AM

By: C Taylor