MEETING MEMO

JULY 2026 – TOWN OF SUNMAN PUBLIC MEETING
DATE: 07.28.2026, TIME: 6:30 P.M., LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041,
LIVESTREAM **LIVESTREAM:** HTTPS://WWW.YOUTUBE.COM/@TOWNOFSUNMAN
ARCHIVED MEETINGS: HTTPS://WWW.TOWNOFSUNMAN.ORG/COUNCIL-MEETING-ARCHIVE

CALL TO ORDER

- Pledge of Allegiance
  - Randy Zins called the meeting to order with the pledge of allegiance at 6:41 PM
- Roll Call – All present
- Adoption of the Agenda - Carol Eckstein motioned to approve the agenda, 2nd Megan Dell.

GUESTS

- Request for Fee Removal – Scott Morris - Carol Eckstein motioned to approve a $50.00 credit to the utility account if the Clerk can secure the proper protocol doing it, 2nd Megan Dell.

REPORTS

- Town Marshal (Report Attached)
  - Marshal Brian Maynard raised concerns regarding enforcement of existing no-parking ordinances where signage and curb markings are missing, damaged, or faded. While the parking restrictions remain established by ordinance, the Marshal expressed concern that issuing citations without clear signage or markings could create unnecessary challenges if contested.
  - Town Attorney John Kellerman advised that the ordinance itself establishes the parking restriction and that publication of the ordinance provides legal notice. Therefore, the existing ordinance may be enforced even where signs or curb markings are currently missing.
  - The Attorney agreed, however, that clear signage and markings are preferable for fairness, public awareness, and enforcement. The Town plans to address signage issues throughout the community by replacing faded, damaged, or missing signs and repainting designated curbs, with particular attention to West Washington Street.
  - The Clerk-Treasurer will explore options for obtaining paid assistance to help complete the necessary signage and curb-painting work.

- Utility (Report Attached)
  - Utility Manager **Connor Getz** presented the Utility Report, a copy of which was provided to the Council.
  - The Town is awaiting additional quotes for the **wastewater phosphorus removal project**. The first quote received was provided to Council for informational purposes to demonstrate the anticipated cost of the project and its potential impact on wastewater finances. It was noted that the expense cannot reasonably be absorbed by the Wastewater Operating Fund, and the Town will need to identify an alternative funding source. No action was taken at this time pending receipt of additional quotes.
  - Connor requested authorization to purchase approximately 20 tons of concrete sand for $450.00 for the wastewater treatment plant. The sand is needed as part of the plant's wasting program to replenish the drying beds and is expected to last for an extended period. Carol Eckstein motioned to approve the purchase of concrete sand for the wastewater treatment plant for $450.00. Megan Dell seconded the motion. Motion carried.
  - Council reviewed options for an NFPA-compliant flammable storage cabinet for the Town's main garage. The need for appropriate flammable-material storage was identified during the Town's recent insurance

risk assessment. Several options were presented for Council review. Connor advised that the Town does not store a large quantity of flammable materials and that a cabinet approximately 43" × 18" would provide sufficient capacity with room for future needs. The anticipated cost is approximately $1,300–$1,500, and because the cabinet will serve multiple Town departments, the expense will be paid from the General Fund equipment appropriation. Carol Eckstein motioned to approve the purchase of an NFPA-compliant flammable storage cabinet in an amount not to exceed $1,500.00, plus shipping and handling. Megan Dell seconded the motion.

- Council was advised that the Wellhead Protection Plan – Phase II has been accepted, with documentation provided to Council for informational purposes.
- Connor thanked Council for approving the cleaning of Wells #4 and #5. Since the wells were returned to regular operation, run times have decreased significantly, from approximately 8–9 hours to 4–5 hours, nearly cutting the run time in half despite the system currently being in its peak-use season.

❖ Park

- Julie Brock reported she had nothing at this time.

CLERK-TREASURER

❖ Approval of Meeting Memorandum – June 25, 2026 Regular Public Meeting Memo - Carol Eckstein motioned to approve the memo without change, 2nd Megan Dell.
❖ June Utility Adjustments, Fund Reports, and Financial Statement - Carol Eckstein motioned to approve the Utility Adjustments, Fund Reports, and Financial Statement, 2nd Megan Dell.
❖ APV Register – June 2026 - Carol Eckstein motioned to approve the June APV's, 2nd Megan Dell.
❖ Debit Card Purchases – Carol Eckstein motioned to approve the debit card purchases, 2nd Megan Dell.
❖ Budget Adoptions Dates – Carol Eckstein motioned to set the budget dates for adoption, October 15, 2026, 6:00, and October 29, 2026, at 6:00 pm.
❖ Letter sent to Certified Operator – A copy was offered to the Council that was approved in the last public meeting.
❖ Establish Fund 6632 – WW – Non-governmental Grants – Carol Eckstein motioned to approve to establish a fund to receive and spend the 10,000 from Rising Sun Regional Foundation, # 6632, Megan Dell Seconded.

OLD / UNFINISHED / TABLED BUSINESS

❖ Ordinance 2026-08 Utility Connections & Easements - Carol Eckstein motioned to approve Ordinance 2026-08, 2nd Megan Dell.
❖ Ordinance 2026-11 for Redevelopment Commission - Carol Eckstein motioned to table Ordinance 2026-11 pending further structural and financial needs, 2nd Megan Dell.
❖ Utility Connection – 103 West Washington St - Carol Eckstein motioned to dismiss the matter, 2nd Megan Dell.
❖ 313 Western Avenue – Carol Eckstein motioned to direct the attorney to place a lean on the property, Megan Dell 2nd.
❖ Annexation of Utility Customers - Carol Eckstein motioned to proceed in annexation of utility customers and schedule working meetings, 2nd Megan Dell.

NEW BUSINESS

❖ Ordinance 2026-12 – Utility Rate Increase – Carol Eckstein motioned to suspend the rules due the urgency of the matter and approve, Megan Dell 2nd.
❖ Noise Ordinance – Fourth of July – Carol Eckstein motioned to table the matter for further discussion, Megan Dell 2nd.

- Request for Speed Table on Maple Street – Carol Eckstein motioned to dismiss the matter, Megan Dell 2nd.
- Request for Executive Session – Employee Manual, SOP's, Reserve Program – Insurance Risk Control, etc.... - Carol Eckstein motioned to schedule an Executive Session on Tuesday, August 18, 2026, at 6 PM, Megan Dell 2nd.

❖ COMMENTS FROM THE FLOOR

- Open floor - During public comment, Cheryl Taylor asked if they ever considered moving the public meeting to Tuesday evenings, stating it seemed to work better for everyone. - Carol Eckstein motioned to move the meeting to the third Tuesday of the month starting September 2026, Megan Dell 2nd.

ADJOURNMENT – Carol Eckstein motioned to adjourn at 8:15 pm, 2nd Megan Dell

The next meeting is scheduled for July 28, 2026 – Regular Public Meeting

OTHER MATTERS TABLED
- DORA
- Master Meter – Trees
- Local Tax Option
- Annexation of Utility Customers
- 313 Western Avenue
- Website Construction & Updates

Memorandum approved this 20h day of August, 2026.

Randy Zins, Council President

Carol Eckstein, Council Member

Megan Dell, Council Member

Attest, Cheryl Taylor, Clerk-Treasurer

SUNMAN POLICE DEPARTMENT

MONTHLY REPORT

June 2026

Vin Checks-5

Suspicious activity-8

Accidents-8

Civil dispute-2

Traffic stop-14

EMS-4

Fire-1

Road Hazard-1

Unconscious Person-3

Unwanted Person-1

Meetings-4

Lock Out-4

Animal Problem-2

Harassment-1

Juvenile problem-1

Alarms-1

Gun Shots-3

Medical-4

Citizen Assist-2

Agency Assist-2

Welfare Check-2

Utility Problem-2

Suicidal-2

Disabled Vehicle-2

Warrant-2

Illegal Dumping-1

Immediate Threat-1

Ordinance-5

OFFICERS HOURS:

J. Mosmeier: 16.0

M. Allen: 12.0

D. Davidson: 8.0

07.28.2026
Utility Report - Connor Getz - Joe Mitchell - Austin Hamon

Council Summary
Utility, Operations & Property Report

Work Completed / In Progress Since June 25, 2026

Water Utilities

1. The Wellhead Protection Plan has been accepted by the State.
2. Replaced 4 meters. There are 2 electric replacements and 3 water meters remaining.
3. Continued testing cellular meters and evaluating options to improve the meter-reading process.
4. Completed the recent hydrant flushing program.
5. Wells 4 and 5 have been cleaned and are operating well.
6. Repaired the East Washington Street water leak.
7. The water fountain has been repaired.
8. Bollards have been installed.
9. Continued planning for the $1 million water infrastructure project, including discussions regarding project scope, phasing, and additional funding needs.
10. Continued pursuing additional funding opportunities for water infrastructure improvements.
11. Connor completed his water distribution and treatment certifications, allowing the Town to transition certified water operator responsibilities in-house.
12. New Laundromat meter install.

Wastewater

1. Continued work on the Wastewater Preliminary Engineering Report (PER).
2. The Phosphorus Removal Plan is nearing completion, and quotes are being gathered.
3. The new wastewater auto sampler has been received and will be installed as soon as possible.
4. Added an automatic timer to the EQ basin.
5. Began cleaning the wastewater contact tank.
6. Continued work on IDEM compliance, reporting, documentation, sampling procedures, and operational improvements.
7. Cleaning and hauling of drying beds in progress.
8. Continued coordination regarding phosphorus removal and the January 1, 2027 compliance deadline.
9. Continued work with IDEM regarding polishing ponds and permit requirements.
10. Arrangements are being made for IDEM technical assistance at the wastewater facility to review operations and improvements.
11. Continued improvements to wastewater operational records and procedures.
12. Baffle construction completed and working well.

Streets, Property & Grounds

1. The park continues to come along nicely, with ongoing maintenance and improvements.
2. Flower baskets have been hung.
3. Yard restoration on South Meridian Street has been completed.
4. Round 2 of cold patching has been completed, with a third round planned.
5. Began repairing broken curbs throughout town.
6. Repaired the East Washington Street storm sewer sinkhole.

7. Continued sidewalk repairs and general property maintenance.
8. Completed additional park repairs, including repairs to plumbing and park facilities.
9. Well field WW ground upkeep is caught with the seasonal help.

Planning, Funding & Operations

1. Continued researching alternatives to the current manual meter-reading process, including cellular/radio-read technology and billing system options.
2. Continued discussions regarding GIS mapping of the water and wastewater systems.
3. Continued coordination with engineers, operators, IDEM, and funding agencies regarding water and wastewater infrastructure needs.
4. Continued identifying grant opportunities and outside funding sources for infrastructure and equipment needs.
5. Continued addressing risk-assessment recommendations related to utility operations and Town facilities.
6. Continued development of preventive maintenance and operational procedures.

Upcoming To Do / Delayed Items

1. Fire Department and EQ Basin work scheduled.
2. Install fire hydrant – 223 Maple
3. Install the new wastewater auto sampler.
4. Continue implementation of the Phosphorus Removal Plan.
5. Replace several meters and/or setters.
6. Repair or replace the Eastern Lift Station rail system.
7. Install master meters for Trees.
8. Paint wastewater facility railings.
9. Paint the exterior of the wastewater office building.
10. Repair effluent concrete.
11. Pressure-wash WWTP sidewalks.
12. Spread gravel in the effluent area.
13. Complete another round of cold patching and street repairs.

Capital & Equipment Considerations – Wish List

1. Sulfur house remediation to remove chlorine from the water; quotes needed.
2. Contractor GIS mapping for water and wastewater systems.
3. Radio-read/cellular water meters and upgraded billing system.

Side-by-side utility vehicle to replace the museum-ready golf cart.
Pursue a **grant for an auto-chlorinator**.

MEETING AGENDA

JULY 2026 – TOWN OF SUNMAN PUBLIC MEETING
DATE: 07.28.2026, TIME: 6:30 P.M., LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041, LIVESTREAM
LIVESTREAM: HTTPS://WWW.YOUTUBE.COM/@TOWNOFSUNMAN
ARCHIVED MEETINGS: HTTPS://WWW.TOWNOFSUNMAN.ORG/COUNCIL-MEETING-ARCHIVE
Meeting was rescheduled to June 25, 2026 by public notice

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Adoption of the Agenda

GUESTS

- Request for Fee Removal – Scott Morris

REPORTS

- Town Marshal (Report Attached)
  - Parking Prohibited Guidelines
- Ordinance Violations (Report Attached)
- Utility (report attached)
  - Wellhead Protection Plan Phase II – IDEM Accepted
  - NFPA Approved Locker – Main Garage
  - 20 Tons Concrete Sand
  - Phosphorus Removal Quote
- Park

CLERK-TREASURER

- Approval of Meeting Memorandum – June 25, 2026 Regular Public Meeting,
- June Utility Adjustments, Fund Reports, and Financial Statement
- APV Register – June 2026
- Debit Card Purchases
- Budget Adoptions Dates
- Letter sent to Certified Operator
- Establish Fund 6632 – WW – Non-governmental Grants

OLD BUSINESS/UNFINISHED/TABLED

- Ordinance 2026-08 Utility Connections & Easements
- Ordinance 2026-11 for Redevelopment Commission
- Utility Connection – 103 West Washington St
- 313 Western Avenue
- Annexation of Utility Customers

NEW BUSINESS

- Ordinance 2026-12 – Utility Rate Increase
- Noise Ordinance – Fourth of July
- Request for Speed Table on Maple Street
- Request for Executive Session – Employee Manual, SOP's, Reserve Program – Insurance Risk Control, etc...

COMMENTS FROM THE FLOOR

Open floor

ADJOURNMENT

NEXT MEETING August 20, 2026 – 6:30 P.M. Regular Meeting

Posted: 07.28.2026 4:58 pm by Amanda Taylor

Please sign in 07.28.2026

Dett Moz

Cheryl Taylor <clerk@townofsunman.org>

Concerns on eastern

3 messages

Perry C <cowboytuff682@gmail.com> Sat, Jul 11, 2026 at 8:52 AM
To: Cheryl Taylor <Clerk@townofsunman.org>

Dear Town Council Members,

I am writing to express my concern about the increasing number of vehicles traveling at excessive speeds on Eastern Avenue, particularly on Friday and Saturday nights.
The speeding has become a serious safety concern for residents, pedestrians, and anyone using the roadway. Many drivers appear to be traveling well above the posted speed limit, creating dangerous conditions and unnecessary noise late into the evening.
I respectfully ask that the town consider increasing police patrols and traffic enforcement on Eastern Avenue during these times. A more visible police presence on Friday and Saturday nights could help deter reckless driving, improve public safety, and give residents greater peace of mind.
Thank you for your time and consideration of this important issue. I appreciate the work you do for our community and hope you will consider this request.
Sincerely,
Perry Cassidy

Cheryl Taylor <clerk@townofsunman.org> Mon, Jul 13, 2026 at 12:28 PM
To: Perry C <cowboytuff682@gmail.com>

Perry,

I will forward the email to the council and the Marshal for consideration.

Best,

Cheryl A. Taylor
[Quoted text hidden]

Cheryl Taylor <clerk@townofsunman.org> Mon, Jul 13, 2026 at 12:28 PM
To: Randy Zins <randyzins@gmail.com>, Carol Eckstein <carolanneckstein@yahoo.com>, "megandell514@gmail.com" <megandell514@gmail.com>, Kellerman Law Office <kellerman@etczone.com>, Town Marshal <marshal@townofsunman.org>
Cc: Billing Clerk <billing@townofsunman.org>

Cheryl A. Taylor
[Quoted text hidden]