

MEETING MEMO

MARCH 2026 – TOWN OF SUNMAN PUBLIC MEETING

DATE: 03.30.2026, TIME: 6:30 P.M.

LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 4704

LIVESTREAM **LIVESTREAM:** [HTTPS://WWW.YOUTUBE.COM/@TOWNOFSUNMAN](https://www.youtube.com/@townofsunman)

ARCHIVED MEETINGS: [HTTPS://WWW.TOWNOFSUNMAN.ORG/COUNCIL-MEETING-ARCHIVE](https://www.townofsunman.org/council-meeting-archive)

CALL TO ORDER

- ❖ Pledge of Allegiance
- ❖ Roll Call
All Town Council members, Town Attorney, and Clerk-Treasurer were present.
- ❖ Adoption of the Agenda
Don Foley motioned to adopt the agenda, 2nd Carol Eckstein.

REPORTS

- ❖ Town Marshal (Report Attached)
 - Resignation Zachary Powell
Carol Eckstein motioned to accept the resignation of Zachary Powell, 2nd Don Foley
 - Marshal Brian Maynard requested that Police-One training be placed on the agenda for April, 2026.
 - Marshall would like the Council to review the current Ordinance Violations position and consider transitioning it into a Code Enforcement Officer role. This may include adjusting the position to fewer hours while increasing the hourly rate to better reflect the responsibilities. The Clerk-Treasurer will forward the adopted Deputy Marshal job description.
- ❖ Ordinance Violations (Report Attached)
 - The Marshal drove through Western Avenue mobile home park and they are increasingly shedding junk and cleaning up.
 - Everything is a go with Batesville City Court for future ticket writing.
- ❖ Utility (Report Attached)
 - ❖ 2026 Water Sanitary Survey Results & Report
 - Connor reported the deficiencies in the report, and that they were corrected/fixed.
 - The Utility Report was corrected under training from Connor to Austin.
 - Carol Eckstein stated that she was happy that Austin was able to get the generators running.
 - Randy Zins asked about the Eastern Lift Station pumps, Connor reported that two pumps were in the , and one is still being built.
 - Randy Zins asked about the ballfield lights, Clerk reported that she was still working with the insurance on funds and repairs.
 - Randy Zins will send over needed signs for Whitetail neighborhood.

CLERK-TREASURER

- ❖ Approval of Meeting Memorandum – February 2026 Regular Public Meeting, Special Meeting 03.03.2026
- ❖ February Utility Adjustments, Fund Reports, and Financial Statement
- ❖ APV Register – February 2025

Civil Town of Sunman 2

c:\users\clerk\documents\council meetings\2026\03.30.2026 meeting memo.docx

- Carol Eckstein motioned to approve the meeting memos, utility adjustments, AP Register, APV's, and fund reports, 2nd Don Foley.
- ❖ HB1210 – Contracts in Gateway & Website
 - Clerk reported that all agreements and contracts can now be found on the town website as required in HB1210.
- ❖ Crop Damage Checks
 - Clerk reported that if the crop damage checks are approved, they will be paid from the Sewer Extension Project ARP funds. Carol Eckstein motioned to

Schebler Farms, LLC	12569 North State Road 101 Sunman, IN 47041	Schebler Farms, LLC	69-07-04-600-015.000-001	2100	35	73500	1.687327824	Soybeans	150	\$11.09	\$1,663.50	\$2,806.87
Schneider, Ronald A & Yvonne A	12174 N SCHNEIDER RD Sunman, IN 47041	Schneider, Ronald A & Yvonne A	69-07-09-200-004.000-001	650	35	22750	0.522268136	Soybeans	150	\$11.09	\$1,663.50	\$868.79
Narwold, Dale A & Anita L	12606 N SCHNEIDER RD Sunman, IN 47041	Narwold, Dale A & Anita L	69-07-09-200-004.002-001	700	35	24500	0.562442608	Soybeans	150	\$11.09	\$1,663.50	\$935.62

- ❖ Utility Account Refunds
 - Carol Eckstein motioned to approve the utility refund to Daniel Beckter from the three accounts, 2nd Don Foley.
- ❖ LIT Letter for Budget Inclusion in 2027
 - Carol Eckstein motioned to send the drafted letter to the county asking for rights to the budgeting process for Public Safety LIT tax, 2nd Don Foley.
- ❖ Certified Payroll
 - The certified payroll was reviewed and signed by Randy Zins.
- ❖ Website Construction & Updates
 - Departments will complete the website update questionnaire for the next public meeting.

OLD / UNFINISHED / TABLED BUSINESS

- ❖ Amendment to 2026 Salary Ordinance
 - Carol Eckstein motioned to approve the amendment to the 2026 Salary Ordinance, 2nd Don Foley.
- ❖ Resolution 2026-01 Additional Appropriations
 - Carol Eckstein motioned to approve the 2026-01 Ordinance, 2nd Don Foley.
- ❖ Ordinance 2026-07– Parking and Maintenance on Town Property
 - Carol Eckstein motioned to approve the amendment to the 2026-07 Ordinance to restrict Parking and Maintenance on Town Property, 2nd Don Foley.
- ❖ Indirect Losses due to Theft
 - Carol Eckstein motioned to dissolve the request for indirect loss due to theft, 2nd Don Foley.
- ❖ Redevelopment Committee
 - The Clerk offered an outline to the Council when considering a redevelopment committee. John Kellerman will draft an ordinance for the next meeting.

NEW BUSINESS

- ❖ Ordinance 2026-03 Ordinance Cross-Connection and Backflow Prevention
 - Carol Ectsein motioned to approve the Ordinance 2026-03 Cross-Connection and Backflow Prevention, 2nd Don Foley.
- ❖ Rainy Day Fund – Resolution 2026-06
 - Carol Ectsein motioned to approve the 2026-06 Ordinance to move \$35,000 to the Rainy Day Fund, 2nd Don Foley.
- ❖ Request for Reimbursement – Clerk-Treasurer
 - Carol Ectsein motioned to approve the the reimbursement to the Clerk-Treasurer in the amount of 1,193.34, 2nd Don Foley.

COMMENTS FROM THE FLOOR

- ❖ Open floor
 - No comments were made from the floor.

ADJOURNMENT

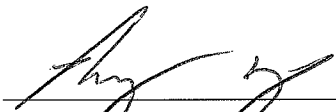
Carol Ecstein motioned to adjourn at 7:26 PM, 2nd Don Foley.

The full meeting contents can be seen at [March 30, 2026 Youtube Meeting](#)

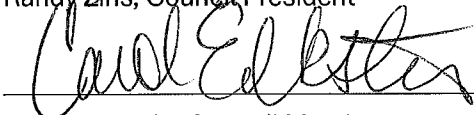
OTHER MATTERS TABLED

- Annexation of Utility Customers
- DORA
- Contractual Payment – May 2025 (Doug Price, 313 Western)
- Auto-Sampler
- Master Meter – Trees
- Local Tax Option

Memorandum approved this 16th day of April 2026.

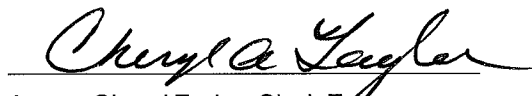


Randy Zins, Council President



Carol Eckstein, Council Member

Don Foley, Council Member



Attest, Cheryl Taylor, Clerk-Treasurer

MEETING AGENDA

MARCH 2026 – TOWN OF SUNMAN PUBLIC MEETING

DATE: 03.31.2026, TIME: 6:30 P.M., LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041, LIVESTREAM

LIVESTREAM: [HTTPS://WWW.YOUTUBE.COM/@TOWNOFSUNMAN](https://www.youtube.com/@townofsunman)

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CALL TO ORDER

- ❖ Pledge of Allegiance
- ❖ Roll Call
- ❖ Adoption of the Agenda

Governing Body - Elected 4-year term
 Town Council – Governing Body
 Randy Zins, President, Term 1/23-12/26
 Carol Eckstein, Term 1/25-12/28
 Don Foley, Term 1/25-12/28

REPORTS

- ❖ Town Marshal (Report Attached)
 - Resignation Zachary Powell
- ❖ Ordinance Violations (Report Attached)
- ❖ Utility (Report Attached)
 - 2026 Water Sanitary Survey Results & Report

Park Board – Appointed
 Julie Brock 1/25-12/28
 Tricia Freyer 1/25-12/28
 Micah Webster 3/25-12/28
 Denise Lunsford-Resigned-Open

Area Planning & Zoning Representative
 Appointed 3/25- Micah Webster

Clerk-Treasurer – Elected 4-year term
 Cheryl Taylor; Term 1/23-12/26

CLERK-TREASURER

- ❖ Approval of Meeting Memorandum – February 2026 Regular Public Meeting
- ❖ February Utility Adjustments, Fund Reports, and Financial Statement
- ❖ APV Register – February 2025
- ❖ HB1210 – Contracts in Gateway & Website
- ❖ Crop Damage Checks
- ❖ Utility Account Refunds
- ❖ LIT Letter for Budget Inclusion in 2027
- ❖ Certified Payroll
- ❖ Website Construction & Updates

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in the public meeting, should notify the town as soon as possible, but no later than 48 hours before the scheduled meeting, by 4:00 p.m. Communication can be via phone at 812-623-2066 or email at clerk@townofsunman.org. A request can also be made in writing to: Clerk-Treasurer's Office, PO Box 147, Sunman, IN 47041.

Meetings are held on the 3rd Thursday of the month, at 6:30 pm.

OLD / UNFINISHED / TABLED BUSINESS

- ❖ Amendment to 2026 Salary Ordinance
- ❖ Resolution 2026-01 Additional Appropriations
- ❖ Ordinance 2026-07– Parking and Maintenance on Town Property
- ❖ Indirect Losses due to Theft
- ❖ Redevelopment Committee



NEW BUSINESS

- ❖ Ordinance 2026-03 Ordinance Cross-Connection and Backflow Prevention
- ❖ Rainy Day Fund – Resolution 2026-06
- ❖ Request for Reimbursement – Clerk-Treasurer

COMMENTS FROM THE FLOOR

- ❖ Open floor

ADJOURNMENT

NEXT MEETING April 16, 2026 – 6:30 P.M. Regular Meeting

OTHER MATTERS TABLED

- DORA
- Auto-Sampler
- Master Meter – Trees
- Local Tax Option
- Annexation of Utility Customers
- 313 Western Avenue

03.31.2026

Utility Report

Connor Getz - Joe Mitchell - Austin Hamon

Council Summary

Utility, Operations & Property

Water & Wastewater

- Training went well, CEU were credited to Austin, Connor, and Cheryl
- Wastewater line leak on West County Line Road has been identified and will be repaired in-house.
- Wellhead Protection Plan is in progress.
- Water Loss Audit is in progress.
- Wells 3 and 4 scheduled to be cleaned.
- Working with Brett to replace filter media.
- Water Meters: 5 of the 15 meters have been replaced. Weather-related delays have affected the schedule, but replacement is expected to continue soon.
- Consumer Confidence Report (CCR): Completed and submitted to IDEM.
- Generators: WWTP and K&K lift station generators are operational (thanks to Austin!).
- Aerator: Patched hole and repainted.
- Water Leaks:
 - Long Pavilion – repair needed.
 - Old shed – repair needed and installation of new fountain.
- Water Bottle Filling Station & Fountain: Scheduled to be turned on.
- Park Bathrooms: Opened last Sunday.
- Town Hall Repairs: Broken sidewalks repaired.
- Chlorine Removal: Broken pipe in effluent repaired.
- Burn Pile: Remains closed and needs to be addressed.

Property Maintenance

- Official request the Park Board's assistance with removal of dead annuals in flower beds, and planting of new ones.
- Preparing to install four new benches.
- Two older mowers sent out for service.
- Security lighting installation planned.
- Final grill installation underway.

- Ball fields sprayed and tilled.
- Sidewalk repair at Town Hall completed.
- Bollards to be installed around fuel tanks for security.
- Cold patch to be purchased as soon as available.
- Ongoing weed control across all town properties.
- Door locks to be replaced at the water filter house and Well #6.

• *ordering signs - replacement.* **Upcoming / Delayed Items**

- Gather blind bid information for garage equipment (delayed until spring).
- Eastern lift station rail system repair or replacement (delayed until spring).
- Install master meters for Trees.
- Sewer and water tap installation for grills on Meridian (scheduled).
- Paint wastewater facility railings.
- Paint exterior of WWTP office building.
- Repair effluent concrete.
- Repair light pole bases.
- Paint floor in the phosphorus room.
- Order replacement door with louver.
- Pressure wash WWTP sidewalks.
- Spread gravel in the effluent area.
- Address float replacements.
- Contact **Brenntag** for pickup of old chlorine cylinders.

Capital & Equipment Considerations (Wish List)

- Auto sampler for WWTP effluent – estimated \$6,800.
- Sulfur house remediation to remove chlorine from water; quotes needed.
- Contractor GIS mapping for water and wastewater systems.
- Radio-read water meters and upgraded billing system.
- Side-by-side utility vehicle to replace museum-ready golf cart.

SUNMAN POLICE DEPARTMENT

MONTHLY REPORT

February 2026

Vin Checks-6

Suspicious activity-3

Accidents-0

Civil dispute-2

Traffic stop-8

Reckless Driver-0

Fire-2

Road Hazard-3

Death Invest-0

Noise Complaint-0

Meetings-4

Lock Out-1

Civil Process-0

Charges Filed-0

Juvenile problem-0

Alarms-1

Welfare check-3

Medical-4

Citizen Assist-1

Agency Assist-10

Criminal Mischief-0

Ordinance Violations-0

Missing Person-0

Disabled Vehicle-0

Warrant-1

Theft-0

Arrest-0

Unsecure Premises-2

OFFICERS HOURS:

J. Mosmeier: 12 .0

M. Allen: 33.0

D. Davidson: 27.00

AGENCY ASSIST:

Ripley County Sheriff-2

Franklin County Sheriff's Office-1

Morris Fire-1 Fire-3

Sunman Fire-1

Sunman EMS-4

ADJOURNMENT

7:20 ~~8:26~~ PM

NEXT MEETING

April 16, 2026 – 6:30 P.M.

Regular Meeting

OTHER MATTERS TABLED

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- Master Meter – Trees
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