

MEETING MEMO

AUGUST 2025 – TOWN OF SUNMAN PUBLIC MEETING

DATE: 08.21.2025 TIME: 6:30 P.M. LOCATION: 604 N. MERIDIAN ST., SUNMAN, IN 47041

CALL TO ORDER

Randy Zins called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: John Kellerman, Carol Eckstein, Randy Zins, Dahkota Gill, Brian Maynard, Don Foley, Cheryl Taylor, Zachary Powell

ADOPTION OF THE AGENDA

Carol Eckstein motioned to approve the agenda with the removal of the Water Towers Rehabilitation Project. This presentation is rescheduled to the September meeting due to technical issues; Don Foley seconded.

GUEST

Scott Corbin, representing the Sunman Volunteer Rural Fire Department 5K run, approached the Council for support of the 2025 5K, scheduled for September 14, 2025, with roads closed from 9-11:30, or until all runners have finished (map attached). All residents will be notified, and the fire department will manage the closure of the roads. Carol Eckstein motioned to approve the road closures for the 5K; Don Foley seconded.

REPORTS

MARSHAL - The report is attached.

The Marshall reported that the insurance claim on the Explorer was still ongoing. We secured a new police truck. The Osgood police (Charger) car is in the shop also thanked all the town staff and council for the support of his wife losing her mother.

Carol Eckstein motioned to approve the \$749.00 training for Morgan Allen; Don Foley seconded. Cheryl Taylor stated that the Marshal would have to sign the contract for the training.

ORDINANCE VIOLATIONS - The report is attached.

Brian Maynard will reach out to set an appointment to streamline an inter-local agreement with Batesville City Court to impose and collect fines.

UTILITY - The report is attached.

Carol Eckstein motioned to accept the resignation from Dahkota Gill; Don Foley seconded.

Carol Eckstein motioned to pay out Dahkota's remaining balances of paid time, 20.5 hours vacation, 3.0 hours holiday, and 16.5 hours PTO; Don Foley seconded.

Carol Eckstein motioned to pay the Lykins invoice for the repair of the water main break for \$11,061.53, paid from water; Don Foley seconded.

Randy Zins asked if the staff would be trained on the new locator. Cheryl Taylor replied, Yes.

Carol Eckstein motioned to accept the quote from BH Motor for \$2,784.09 to repair the relief valve and increase the breaker to 100 amp at the well field, paid from water; Don Foley seconded.

Carol Eckstein motioned to accept the quote from BL Anderson to install a SCADA alarm at the WWTP for \$5,286.90; Don Foley seconded. Cheryl Taylor will look into a landline option to reduce the yearly data amount.

PLANNING & ZONING

Micah Webster reported that they are working on including the town in the final step of issuing permits. The County would then require the town to sign off before approval.

PARK

Erick Taylor resigned from the Park Board, stating he doesn't have the time to give the park deserves. He asked the council, with a yes from the rest of the board, to appoint Denise Lunsford in his place.

Carol Eckstein motioned to accept the resignation of Erick Taylor; Don Foley seconded.

Carol motioned to the appointment of Denise Lunsford to the park board; Don Foley seconded.

The council thanked Erick Taylor for his service. Erick stated he would still help with anything they need.

CLERK

Meeting Memos

Carol Eckstein motioned to approve the 07.17.2025, Special 07.31.2025, and Executive Session 08.05.2025; Randy Zins seconded.

Utility Adjustments, Fund Reports, Financial Report

Carol Eckstein motioned to approve utility adjustments, fund reports, and the financial report; Don Foley seconded.

July APV Register

Carol Eckstein motioned to approve the July APV register; Don Foley seconded.

Certified Payroll

Randy Zins reviewed and signed off on certified payroll.

Loan # 72712

Cheryl Taylor reported the loan was paid and the account was closed.

2026 Budget Adoption Meetings

Cheryl Taylor reported that the budget adoption meeting for the 2026 budget was on 09.18.2025 & 10.16.2025, both at 6 PM.

2026 Working Budget Meeting

The working budget public meeting is set for 09.16.2025 at 6:00 PM.

Water Infrastructure Project to Congress

Cheryl Taylor requested support to work with the State Representative's office to secure funds for the Water Infrastructure Improvement Project by taking it to Congress. Carol Eckstein motioned to approve the request; Don Foley seconded.

OLD BUSINESS/UNFINISHED/TABLED

WWTP Phosphorus Removal Trial

Carol Eckstein motioned to approve the \$1,000 for the trial, and the \$100.00 for the IDEM permit, which Cheryl Taylor and the Engineers will apply for and sign for; Don Foley abstained; Randy Zins seconded.

Contractual Payment – May 2025 – Doug Price

Carol Eckstein motioned to table the matter until they can gather more information; Don Foley seconded. Cheryl Taylor will forward all texts and any other relevant.

NEW BUSINESS

2025-04 Salary Ordinance

Carol Eckstein motioned to approve Salary Ordinance 2025-04; Don Foley abstained; Randy Zins seconded.

Cheryl Taylor requested that the Council review all Job Descriptions during the budget working meeting; all will be forwarded by email before the meeting.

GPC Renewal & Phones

Carol Eckstein motioned to approve the GPC renewal; Don Foley seconded.

Reimbursement Request for Travel

Carol Eckstein motioned to approve the reimbursement to the Clerk-Treasurer for travel during the Water Boil Advisory for \$131.06; Don Foley seconded.

COMMENTS FROM THE FLOOR

Harvey Dobson asked about the Sanitary Sewer Extension Project completion. Randy stated they are almost complete.

Julie Brock asked about the 911 Walk. Scott Corbin stated that the walk is set for 09.11.2025, meet at the firehouse at 5:30 PM, walk begins at 6:00 PM, in honor of the fallen.

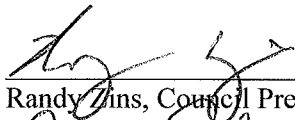
ADJOURNMENT

Carol Eckstein motioned to approve adjournment at 7:28 PM. Don Foley seconded.

NEXT MEETINGS

September 18, 2025, 6:30 PM

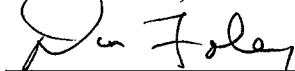
Memorandum approved this 18 day of September 2025



Randy Zins, Council President



Carol Eckstein, Council Member



Don Foley, Council Member



Attest, Cheryl Taylor, Clerk-Treasurer

SUNMAN POLICE DEPARTMENT

MONTHLY REPORT

July 2025

Vin Checks-4

Suspicious activity-5

Accidents-5

Civil dispute-3

Traffic stop-21

Reckless Driver-2

Fire-1

Missing Person-0

Fights-6

Noise Complaint-1

Meetings-6

Lock Out-3

Civil Process-2

Suicidal-3

Juvenile problem-2

Alarms-1

Welfare check-4

Medical-3

Citizen Assist-1

Agency Assist-4

Criminal Mischief-2

Ordinance Violations-5

Investagations-33

Disabled Vehicle-1

Warrant-3

Theft-0

Drugs-1

OFFICERS HOURS:

J. Mosmeier: 12.0

M. Allen: 47.0

Report

- A new shed has been established – Main Street Grant – Cheryl will finalize the grant reporting.
- The ball fields have been equipped with drain tiles, and efforts to spray for weeds are ongoing.
- The dry beds have been weeded and treated with spray.
- We are currently awaiting parts for the repairs of the water fountain.
- The sealing and painting of Town Hall is approximately 85% complete.
- All locates have been updated.
- The Easter lift station experienced a high-level alarm; the floats were found to be dirty, but they have been cleaned today and are now back online.
- Service scheduling for the lift stations is forthcoming.
- All drain ditches and basins along 101, Vine, Fillmore, and Eastern have been cleared and sprayed.
- A computer has been installed and is currently in use.
- E.Coli and Chlorine levels are nearing compliance.
- Daily specification sheets are fully operational and also in compliance.
- The wasting system is set to a timer and is fully operational, also in compliance.
- Meter readings have been completed.
- The wastewater generator is currently under repair.
- The ceiling drains at Town Hall have been cleaned.
- The women's restroom at the park has been completed.
- We are continuing to dispose of ineligible items at the dumpster.
- New meters have been installed at 119 Miller, 214 Maple, and 111 W Washington.
- Clarifiers were cleaned last Sunday and Wednesday.

Sewer Extension Project Update

- No change orders have been made thus far, and everything is on schedule.
- The Phosphorus Removal Plan has commenced, with a removal trial scheduled to begin, and a meeting arranged.
- The PER meeting has been scheduled, and all mapping has been forwarded to the engineers.

“To do”

- Lot 17 water pit requires relocation or the purchase of a new electric meter for the trees; a letter was sent to Dolan by Cheryl on 08.20.2025. This situation may lead to complications, as it has resulted in inconsistent billing and potential water loss.
- Deep tilling is scheduled to be conducted by Tom Dudley.
- Flower beds must be entirely excavated, cleaned, a weed barrier installed, and mulched.
- We are still in search of a Skid Steer and plow combination, utilizing Dillon for recommendations.
- Repair is needed for Well 6.
- The setter at 328-20 S Meridian St needs to be replaced.
- Sewer and water taps for Grills on Meridian are to be installed.
- A catch basin cleaning is scheduled for tomorrow.
- The fire hydrant on Maple Street needs to be re-installed.
- A second pump is required at the Eastern lift station.